



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**SHEIKHUL ALAM MEMORIAL DEGREE COLLEGE
BUDGAM**

GOVT SHEIKHUL ALAM MEMORIAL DEGREE COLLEGE BUDGAM
191111
www.samdc.net

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sheikh-Ul-Alam Memorial Degree College, Budgam is the first institution of its kind in the district Budgam. The college while upholding the guiding mantra of famous Rishi Sheikh-Ul-Alam (RA) endeavors to bring about social, moral and spiritual transformation of the social set up by bringing it closer to the currents of prevalent knowledge. Since its humble beginning in 2005, the college has acquired enough infrastructural and academic wherewithal to foster a creative intellectual milieu in the sphere of higher learning. The college aspires to bring state-of-the art educational facilities to the doorsteps of people living in some of the peripheral and comparatively backward corners of this district and make efforts to bridge the knowledge divide in its social set up.

The college presently offers courses leading to Bachelors in Arts, Science, Commerce and Computer Sciences the pre-requisite for undertaking post graduate and research career in these academic disciplines. The courses offered by the college cover almost all the subjects in Humanities, Social Sciences and Science stream.

In addition to academics, co-curricular and extra-curricular activities are organized to foster a culture of participation, competition and excellence among students. The co-curricular activities include both intra college and inter college seminars, symposia and debates. The extra-curricular activities include various cultural, sports and extension activities which are regularly conducted for nurturing the diverse talents possessed by the students. The College is constantly striving to upgrade its material and pedagogic credentials to come at par with the national and global academic standards. The college has improved teacher student ratio which has been made possible by the joining of large number of newly recruited teaching faculty. Almost all the departments now have regular teaching staff which greatly facilitates the better delivery of teaching to the learners and improves the output as well. The teaching faculty of the college comprises of highly competent and dynamic scholars who have excellent academic records at their back. The faculty is exposed to the cutting edge research and academic activity through participation in national and international academic platforms.

Vision

Strive to:

- Foster character building and nurturing the inquisitive spirits of students.
- Encourage scientific temperament and strengthening social bonds.
- Produce confident, determined and disciplined leaders for tomorrow's challenging world.

Mission

- Every student should grow in holistic educational environment to become an effective and productive citizen.
- To introduce job oriented subjects so that students are not only made employable but also innovators and job creators.

To provide maximum facilities in the curriculum by keeping pace with the advanced knowledge of science and technology

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The College is UGC recognized and government funded and affiliated with NAAC graded "A" University of Kashmir.
2. The college has proficient faculty who are experienced and well qualified, and appointed as per the UGC norms.
3. There are diverse subjects taught at the college under four different programs: B.A., B.Sc., B.COM and BCA which provides students with lot of options at the time of admission.
4. All the courses are taught under Choice Based Credit System (CBCS). The system offers pool of interdisciplinary options with number of Skill Enhancement Courses and Generic Electives allowing students to choose credits of their interest.
5. The college teaches well designed syllabus formulated by University of Kashmir in collaboration with the members from the affiliated colleges.
6. The campus in collaboration with JIO- Telecommunications has made the campus wifi-enabled so as to provide free wifi access to all the students, teaching faculty and the non teaching staff. The facility goes in a long way in overall educational development of the college.
7. The college has very spacious science laboratories with well equipped scientific instruments and gadgets that provides cordial atmosphere for the students in doing their lab work. In addition, the facilities also boost their scientific temper.
8. The college has affordable fee structure which lets economically underprivileged candidates to have access to the higher education.
9. College has transport facilities (2 college buses) for the students which enables students from distant areas to have easy access to the college.

Institutional Weakness

1. The college does not have any hostel facility to cater the needs of the students living in far flung areas.
2. The college has sports area for the students, but lacks proper separate sports grounds and gymnasium.
3. The college does not have any other financial recourse other than government grants and (meager) student fees which is not sufficient to meet the growing needs of the college.
4. The library of the college is not automated which makes the use of otherwise good library complex.
5. The college needs to increase the number of smart class rooms and provide separate rooms to some departments.

Institutional Opportunity

1. The college is in the vicinity of the district headquarters making it accessible one and all.
2. The campus is safe and sound for girl students with no harassment case registered.
3. The college provides financial aid to the economically poor, physically handicapped and orphan students of the college, thus making higher education possible for the extremely underprivileged students.
4. Career Counseling Cell of the college helps students to choose the courses as per their interest and ability. Moreover, the cell also helps the students to choose career beyond the college.
5. Our college has been chosen among the very few colleges in J&K for introduction of RUSA Skill Enhancement courses with placement guarantee. These courses will not only be an incentive for the new students, but also make up for the lack of job oriented courses available in the state colleges.
6. The college is situated at high altitude with rich karewa soil which creates room for landscape development, and overhauling the college into green campus.
7. Given that the college has well qualified faculty and good infrastructure, there is scope for introduction of many master's programmes.
8. Many alumni members of the college, who are increasing year by year, have agreed to contribute to the annual alumni fund. The fund will go a long way in improving the college financial recourses.

Institutional Challenge

1. The college has a lot of competition from Cluster University Srinagar and Central University of Kashmir as these universities offer Honours courses in different subjects. The college needs to offer honours programmes to quell the challenge.
2. In the last few years many new Government Degree College have come up in different areas of the district Budgam giving lot of competition to our college. Students from those areas prefer to get admitted in the colleges of their locality thus affecting the enrollment of our college. The college needs to make the courses and teaching-learning more attractive to improve the enrollment.
3. Students are underprepared to take up the college as they are not insightful of the subjects of their interest and ability.
4. There is a growing demand to introduce new Skill Based Courses to line up the degree with the changing job market.
5. The college has sloping landscape which makes the developmental works challenging and more costly.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum of the subjects is framed and designed by the Board of Undergraduate Studies of the University with active participation of the faculty nominated by the University of the affiliated Institution. In order to implement the scheme and curriculum in letter and spirit, the Institution works through various committees. The IQAC of the College in collaboration with Time Table committee and Coordinator Examination develop action plans for effective implementation of the curriculum. The Heads/Coordinators of the departments arrange suitable faculty members based on their area of specialization to their respective classes. From the academic year 2016-17 the University introduced Choice Based Credit System (CBCS) of teaching in which students have to select two core subjects and choose one skill course of their choice. And in the last two semesters in Social Science and Humanities students are supposed to take one Generic Elective Course unrelated to their core subjects. The choice is an open basket type in which the students can choose from across the disciplines which enables them to gain the holistic knowledge. In order to make the system more effective Career Counseling Cell of the college helps the students to make the choice so that it suites their interest and helps them in the job market. To further enrich the curriculum delivery the college organizes Extension Lectures/Guest Lectures for the students which are delivered by prominent Subject Experts. Moreover, the college organizes subject tours, industrial tours to provide first hand experience and information about the subject. Proper feedback is taken from the students and teachers to make the relevant and needful changes in course content and its implementation.

Teaching-learning and Evaluation

Our Institution is a Government Institution and all appointments are made by the State Public Service Commission from amongst the eligible candidates fulfilling the criterion fixed by the UGC. At beginning of the session, academic calendar is prepared with the help of various college committees; and on that basis respective departments prepare their teaching and evaluation plans. Course outlines are provided by University of Kashmir and conjointly adopted by the college. Course schedule is prepared by heads of departments at the beginning of course. University and its affiliated colleges have adopted Choice Based Credit System (CBCS) from 2016. As such the students get chance to choose credits from the different subjects that makes teaching-learning process interdisciplinary. The teaching plan comprises of course structure and course schedule. Course schedule is prepared by University of Kashmir and the college follows the same. College faculty, organised into several groups, monitor the trends and issues regarding academic developments in open source community and integrate its benefits in universities educational processes. IQAC of the college supervises the overall functioning of the above groups. The evaluation plan comprises of schedule for class tests and practical exams. The semester exams are conducted by college but the dates are fixed by the University of Kashmir. Examination forms are made available on the website of the university. Examination answer scripts have been modernized with a confidential code so as to eliminate any chance of suspicion or unfair means. The average time taken by the University for Declaration of examination result is 2 to 3 months. Until then the students are promoted to the next semester as per the carry on system adopted by the university. The University declares examination results on its official website.

Research, Innovations and Extension

The research policy of the college has been very strong and the college has created a very conducive

environment for research at departmental level besides encouraging the faculty in pursuing research at intra-institutional and inter-institutional levels. A Research Advisory Committee (RAC) is established in the college to facilitate and monitor research work. It is chaired by Principal of the Institution. The main purpose of the committee is to motivate and promote research activities in the college. The Committee periodically takes the stock of progress made in research and analyses the same. The committee then suggests ways and means of promoting and monitoring quality research. The main objectives of RAC are to recognize the thrust areas of Research, encourage student participation in research activities, publish papers and articles in reputed journals, train students and staff on latest software used in research activities, encourage faculty to host and attend seminars, workshops and conferences on recent developments, facilitate the faculty members to obtain guideship from various Universities. The college has remained in communication with the University of Kashmir that provides financial support for the new projects. To promote research aptitude among the students, initiatives are taken by the institute and different departments by arranging interdisciplinary research. Moreover, the college is presently offering courses like Environmental Science, Computer Fundamentals, Renewable Energy among other subjects to promote interdisciplinary research environment.

Infrastructure and Learning Resources

The Institution is endowed with infra-structural facilities catering to curricular, co-curricular and extracurricular requirements. The college has at present properly furnished big and small 18 class rooms and 6 well- equipped laboratories, catering to the requirements of UG students of different subjects. The class-rooms are used on shared basis while as the laboratories are exclusively subject oriented. There are two Physics labs, two Chemistry labs, one Zoology lab, two Botany labs and one Zoology museum.

The college has a spare room for IQAC. The college has a separate health centre and a functional canteen catering to both staff and students. The Institution has also installed good capacity RO for safe drinking water both for staff and students. The Institution has a functional library committee. The Library Committee comprises of all HOD's and the librarian headed by senior most HOD who is the convener of the committee. All finances be it in the creation of physical infrastructure, maintenance of existing structure, incidental costs and the salary of employees mostly come from the state government of Jammu & Kashmir. However, a nominal amount is also received from the admitted students which create a corpus fund called local fund from which many expenses of infrastructure maintenance, and salary of non-permanent local fund employees is also met. The Institution has an installed transformer within the campus. The voltage stabilizing transformer is located at an appropriate location near the college Library. A committee constituted by the principal is in place to assess the existing infrastructure like adequacy of class rooms, laboratories, libraries and other physical facilities and point out the deficiencies. A note to this effect is prepared for perusal of the principal. After finalization of the requirements, Government departments like PWD are approached with the request to prepare a DPR which is subsequently submitted to Administrative department for approval and release of funds.

Student Support and Progression

Counseling cell of the college is engaged in counseling students. Further students are also encouraged to approach teachers, reveal their personal problems and sought solutions.

Institution does not have a structured mechanism for the placement of students. However, students are guided to register themselves with district employment exchange and efforts are made to make students aware and find jobs through Government organized schemes like UDAAN etc. A good number of students are selected for post

graduate courses in various state and Central Universities. Students are facilitated for placements through various collaborative mechanisms. Recruitment drives are also held in the campus. Student grievances are redressed through a proper mechanism in the Institution. The grievances have to be brought to the notice of the Head of the institution who gets them processed through Dean students Welfare and accordingly Grievance Redressal Cell of the college redresses the student grievances.

Governance, Leadership and Management

The college has in place the governance structure balancing the elements of concentrated authority with the participatory mode of decision making and implementation. The Institution is owned by State Government and controlled by the Administrative Department of Higher Education, Government of Jammu & Kashmir. All major policy initiatives like admission, finances and infrastructure are taken up by the Department of Higher Education. Nevertheless, the day today functioning of the college working out its requirement, transacting academic business, maintaining and improving physical infrastructure, monitoring and executing various academic plans are absolutely in the hands of the Administrator of the Institution i.e. the Principal of the college.

Though adoption of e-Governance in all possible domains is the enduring commitment of the college, it is being carried out in phased manner with the active participation of Administrative Department and affiliated University. The college uses e-governance in financial, admission and examination processes.

For proper and smooth functioning of the institute, various committees are constituted as per the norms or requirement to oversee academic and administrative operations. The committee members frequently meet to discuss the issues, problems, and way outs within the domain of their committee. Following the UGC guidelines and proforma prescribed by it, the format for the annual performance report for the teachers comprehensively records all the activities. It encompasses the teaching performance including the number of teaching hours and associated activities. The Internal Quality Assurance Cell supervises the quality of services being provided by the institution to its stakeholders. The IQAC gives utmost importance to practical exposure and interaction to its staff and students. For this, the IQAC regularly organizes the extension lectures by the reputed academicians/ speakers on different topics to impart best educationa and enlighten our students with their ideas and experiences. Once in every semester, the faculty members of different departments come together for the faculty conclave. In this meeting, they share their experience to promote mutual growth. The faculty members discuss their course planning, delivery and assessment.

Institutional Values and Best Practices

Gender Sensitization Cell helps to sensitize and counsel female and male students regarding gender issues; whereas, Anti Sexual Harassment Cell cautions and reprimands regarding sexual harassment issues on campus. Besides that everything possible is done to ensure safety of the students like installment of CCTV cameras and separate Girls Common Rooms.

The institution takes all measures required to ensure that the campus is free of plastic items and other Solid wastes. E-waste is managed properly. The college has been declared as no smoking and no polythene zone. The institute is a Green campus, plush, serene, with landscaping.

The college celebrates important national events, death and birth anniversaries of great personalities to make

students aware of the contribution made by our leaders in building the nation.

The institution maintains transparency in its financial, academic, administrative, and auxiliary functions in a very clean and fair manner. Every transaction is done through bank and a receipt is promptly issued whenever necessary. The receipts and payments are done through bank. The disbursement of scholarships and other monetary benefits to the students is also done through banks.

Two best practices taken up by the institution are improvement of learning process, and providing scientific platform to the students and teachers. Improvement of Learning Process include use of Power Point presentations, educational models, charts, YouTube, online documentaries, and rapid communication media like e-mail, instant messaging, and other teaching learning materials. The main goal of providing scientific platform to the students and teachers is to create a scientific environment in the college campus and provide opportunities to the students and teachers. The college organized seminar of the national level which is a step towards creating scientific environment. The college encourages faculty to participate in the science congress and seminars, and take up science projects. Similarly students are also encouraged to participate in science symposia, debates and fairs.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHEIKHUL ALAM MEMORIAL DEGREE COLLEGE BUDGAM
Address	Govt Sheikhul Alam memorial degree College Budgam
City	Badgam
State	Jammu And Kashmir
Pin	191111
Website	www.samdc.net

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rafiya Rashid	01951-256444	9419066410	01951-256445	principalsamdc5@gmail.com
IQAC / CIQA coordinator	BAshir A Sheikh	01951-256446	7006751336	01951-256447	bashirzoology@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	09-03-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jammu And Kashmir	University of Kashmir	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	06-02-2010	View Document
12B of UGC	09-08-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt Sheikhul Alam memorial degree College Budgam	Rural	8.25	0.48

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	higher secondary part II	English	800	784
UG	BA,Urdu	36	higher secondary part II	Urdu	600	593
UG	BA,Kashmiri	36	higher sec part II	Kashmiri	60	22
UG	BA,Persian	36	HSII	English	120	83
UG	BA,Sociology	36	HSII	English	400	363
UG	BA,Education	36	HSII	English	400	283
UG	BA,Political Science	36	HSII	English	400	230
UG	BA,History	36	HSII	English	120	67
UG	BA,Economics	36	HSII	English	60	43
UG	BSc,Mathematics	36	HSII	English	60	43
UG	BA,English Literature	36	HSII	English	40	8
UG	BA,Public Administration	36	HSII	English	40	22

UG	BSc,Environmental Science	36	HSII	English	800	784
UG	BSc,Physics	36	HSII	English	60	29
UG	BSc,Chemistry	36	HSII	English	140	93
UG	BSc,Zoology	36	HSII	English	140	123
UG	BSc,Botany	36	HSII	English	140	114
UG	BSc,Statistics	36	HSII	English	40	22
UG	BSc,Geography	36	HSII	English	120	82
UG	BCA,Computer Science	36	HSII	English	20	3
UG	BSc,Computer Science	36	HSII	English	40	17
UG	BCom,Commerce	36	higher sec part II	English	60	33
UG	BSc,Applied Mathematics	36	higher sec part II	English	40	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				23			
Recruited	0	0	0	0	0	0	0	0	15	5	0	20
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				19
Recruited	10	3	0	13
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	0	0	0	0
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	3	0	10
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	6	1	0	7

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	1	0	6
M.Phil.	0	0	0	0	0	0	4	0	0	4
PG	0	0	0	0	0	0	9	6	0	15

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	428	0	0	0	428
	Female	356	0	0	0	356
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	4	0	7	0
	Female	5	0	2	0
	Others	0	0	0	0
ST	Male	4	4	6	5
	Female	2	2	1	2
	Others	0	0	0	0
OBC	Male	86	40	51	50
	Female	80	39	31	40
	Others	0	0	0	0
General	Male	330	387	290	227
	Female	268	374	254	275
	Others	0	0	0	0
Others	Male	4	0	0	0
	Female	1	0	0	0
	Others	0	0	0	0
Total		784	846	642	599

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 23

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	2	2	2

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2024	1958	947	1248	1313

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
200	200	100	100	100

File Description	Document
Institutional Data in Prescribed Format	View Document

2.3**Number of outgoing / final year students year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
497	497	425	318	259
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3 Teachers**3.1****Number of full time teachers year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
20	19	11	10	10
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.2**Number of sanctioned posts year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
23	23	23	23	23
File Description		Document		
Institutional Data in Prescribed Format		View Document		

4 Institution**4.1****Total number of classrooms and seminar halls****Response: 22****4.2****Number of computers**

Response: 21

4.3

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
23.22	129.00	124.70	105.27	24.45

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum of the subjects is framed and designed by the Board of Undergraduate Studies of the University with active participation of the faculty nominated by the University of the affiliated Institution. In order to implement the scheme and curriculum in letter and spirit, the Institution works through various committees. The IQAC of the College in collaboration with Time Table committee and Coordinator Examination develop action plans for effective implementation of the curriculum. The Heads/Coordinators of the departments arrange suitable faculty members based on their area of specialization to their respective classes. From the academic year 2016-17 the University introduced Choice Based Credit System (CBCS) of teaching in which students have to select two core subjects and choose one skill course of their choice. And in the last two semesters in Social Science and Humanities student are supposed to take one Generic Elective Course unrelated to their core subjects. The choice is an open basket type in which the students can choose from across the disciplines which enables them to gain the holistic knowledge. In order to make the system more effective Career Counseling Cell of the college helps the students to make the choice so that it suits their interest and helps them in the job market. To further enrich the curriculum delivery the college organizes Extension Lectures/Guest Lectures for the students which are delivered by prominent Subject Experts. Moreover, the college organizes subject tours, industrial tours to provide first hand experience and information about the subject. Proper feedback is taken from the students and teachers to make the relevant and needful changes in course content and its implementation.

File Description

Document

Link for Additional Information

[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 2

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 21.43

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	1

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 30.43

1.2.1.1 How many new courses are introduced within the last five years

Response: 7

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 4

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0.74

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
75	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college ensures gender equity by providing admission in the under graduate courses irrespective of gender, caste and color. Gender Sensitization Cell of the college -which includes both students and teachers- counsels teaching faculty, non-teaching staff and students of all genders on campus; wherein they are taught to respect everyone irrespective of gender while acknowledging the biological differences. Similarly, Anti Sexual Harassment Cell established by the College works towards providing a healthy and congenial atmosphere to the staff and students of the college, particularly the females. The cell is in place to develop the guidelines, norms, principles and procedures for combating sexual harassment on campus. In addition to this Gender Sensitization is one of the Skill Enhancement Courses offered to one and all.

All the undergraduate students are required to take Environmental Science as compulsory subject in the first two semesters wherein they are taught and sensitized about various environmental issues like Global Warming, Climate Change, Plastic Pollution, Sustainable Development, Regeneration, Green Technology etc. Moreover, the department of Geography and Environment Sciences also conduct periodical seminars in class rooms related to these environmental issues. In addition to this NSS wing of the college organizes environmental week which includes plantation drive, cleanness drive within and out-side the campus. Furthermore, college regularly participates in the Govt. of India's Swatch Bharat Aabyaan, in which team

of teachers and students go to the nearby village and sensitize people about the importance of cleanness and necessity to save the environment. Occasionally, the Debate and Cultural committee of the college organizes symposiums and debates related to the environment which helps the students to learn more about the global issue.

Departments of Political Science, Sociology and History deliberate on Human Rights in their class room presentations which sometime also is part of their syllabus. The university also offers Human Rights as Skill Enhancement/ Generic Elective Course under various subjects. Likewise, literature subjects like Kashmiri, English, Urdu and Persian have Human Values as their basic theme. Subjects like Education while imparting moral and professional education teach Professional Ethics. On top of that many subject experts deliver guest/extension lectures on Human Values and Professional Ethics which is open across disciplines.

File Description	Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

Response: D. Any 1 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 78.98

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
784	846	642	599	614

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1000	1000	800	800	800

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 34.75

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
186	85	98	97	90

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The concerned teachers on the basis of student responses and periodical tests categorise students as weak learners and good learners. Special classes are held for weak learners and are assessed accordingly. Teachers also deliver motivational lectures to encourage them in the learning process. Weak learners are encouraged to give oral presentations on subject specific topics. The students are given home assignments and field projects, particularly in science streams. Good learners are motivated to read more books and assessed accordingly. They are involved in debates and discussions pertaining to different issues.

File Description

Document

Link for Additional Information

[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 506:5

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.44

2.2.3.1 Number of differently abled students on rolls

Response: 9

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teaching process is made student centric by way of involving students to know their curiosities, innate tendencies . Students are encouraged for group discussions on important topics and sometimes involved in practical activities related to their syllabus. For social development the college has NSS wing. Throughout the academic session, the students are encouraged to participate in debates, cultural programs organized within or outside college. For moral development, the guest lectures are arranged . The students are given home assignments and also encouraged to give presentations within the class.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 125

2.3.2.1 Number of teachers using ICT

Response: 25

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 2024:5

2.3.3.1 Number of mentors

Response: 5

2.3.4 Innovation and creativity in teaching-learning

Response:

Almost all the departments have innovative teaching practices such as smart class room, provision of field trips, power point presentations, random class tests (objective/descriptive) home assignments and presentations. Students are fortified to think critically and be innovative and creative in undertaking their assignments, projects and other tasks assigned to them. Teaching guidelines have been modified over time to facilitate invention. The curriculum is planned in a way to complement a strong theoretical background with practical understanding. Innovations are conceived in such a way that they are sustainable. Students are encouraged to think of 'out of the box' solutions to issues like parenting, child care, resource utilization in communities and behavior change. The teaching-learning process is very enriching when students learn from the community and get a better understanding of how they would need to innovate to ensure positive behavior changes. Workshops and sessions are regularly organized with community media groups and media professionals designing and using media in creative and innovative ways.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 60.87

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 51.72

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	12	5	5	5

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 13.95

2.4.3.1 Total experience of full-time teachers

Response: 279

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 7.14

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

Continuous Internal Evaluation (CIE) is a method of evaluating whether learning outcomes for all courses are being attained. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. The college follows the modalities of conducting the Continuous Internal Evaluation as set by the University of Kashmir In the last five years there have been several changes in the mode of evaluation based on the type of program. During the year 2018, emphasis was on introducing skill development courses from 1st sem onwards. Presently under the Choice Based Credit System (CBCS)

(2016- onwards), with total credits of 132 (BCA), 136 (Bcom/BA) and 140 (Bsc). Evaluation in a continuous mode has helped improve student regularity and participation in practicals as there are marks for each class attended and assignment completed. Each department has worked out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different assignments. Students who miss the practicals due to ill health or participation in extra-curricular activities of the college are given an opportunity to give the assignment on an alternate date.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The institution ensures effective implementation of the evaluation reforms of the university by the following means

- @.Paper setters are recommended to university by the principal of the college in In consultation with IQAC for UG courses
- @.Coding of the answer scripts is being done by the university
- @.Examination Roll Numbers are allotted to the candidates which differs from other college to ensure confidentiality
- @.In case of any grievance from the Examinee the Re-evaluation of the answer books are open in each course/paper
- @.Students can obtain the copy of answer book through RTI Act
- @.Principal of the institution in consultation with coordinator examination and IQAC assign examination duty to faculty members and non-teaching staff for conduct of semester examination

Principal of the college in consultation with respective heads of the departments appoint external examinees from other institution conduct the external practical examinations

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Students approach University of Kashmir for correction in marks and reevaluation. The process is administered by University of Kashmir. The examination committee/ coordinator of the college guides the students about the process. The process is also explicated on the Kashmir University website (URL//kashmiruniversity.net). For errors like the mark sheets indicating that the student was absent, the college promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies. Internal Assessment committee addresses all grievances related to internal assessment marks. The committee is set-up at the college level to sort issues related to attendance and the Internal assessment committee convener responds to internal assessments and all queries. The committee promptly deals with mistakes/errors related to attendance, internal assessment of the students.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE**Response:**

The college follows the Academic Calendar of the University of Kashmir. The Internal Assessment Committee or sessional award committee decides on dates during which the internal assessment assignments are to be given to students and dates by which the marks need to be submitted to the office. These dates are adhered to during each semester. In the odd semester the dates for the first assignment/test for theory papers lies towards September-October and in the even semester the dates are usually in May-June. For the practical papers the CIE is conducted in almost all practical classes dependent on the nature of assignment (science and computer science subjects). The Internal Assessment Committee displays all dates for conducting/submission of assignment and submission of marks on notice boards. The decision regarding dates for conduct of assignments depends on completion of first year admissions, mid semester break, gazetted holidays as well as other planned activities of the college such as the Student activities, National and state days, Sports day, etc.

2.6 Student Performance and Learning Outcomes**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students****Response:**

The mission and the objectives are clearly stated through the College website, prospectus as well as the Annual News letter. These documents also highlight the myriad achievements of the students in different fields, cultural as well as academic. Program-specific outcomes of all the departments/ courses are highlighted through Career Counseling Cell of the college. Career options are made open to students. Students are made to speak about their interests in various courses, which have not yet been introduced in the College, which also provide an opportunity for the faculty to take feedback on the courses that need to be improved and the components which will make them more relevant. In backdrop of the various pedagogic strategies, the faculty from the very beginning of the session as well as the semester, articulate the learning objectives and the expected outcomes for each course. This process helps the students in better understanding the topics in light of their relevance. This helps the students appreciate the topic being covered in class as they see the relevance. The syllabus highlighting the learning objectives is readily available for students and teachers on college /KU website and college library as well.

Graduate Attributes	Intended Learning Outcomes
Professional mastery in a discipline chosen	Be able to demonstrate mastery of the specific discipline chosen in order to work efficiently at the entry level of any job taken
Experiment and innovate	Experiment with new paradigms, challenge existing paradigms of knowledge and take knowledge beyond any known limits
Critical thinking	Deal with professional problems through logical and critical approach
Leadership and team spirit	Be able to work effectively and collaboratively both as leader and a member

	team to accomplish specific professional goals	
Global outlook	Be able to understand and comprehend global issues and also be able to atmosphere of diversity.	
Cultural accommodation	Be able to work within an organization having cultural diversity professionals and also be able to appreciate the cultural diversity in itself	

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

In order to achieve the intended learning outcomes, the college has endeavored from time to time to make its faculty as well as the students conscious about the wide framework to which they have to adhere to. As far as the teaching aspect is concerned, the whole faculty is made aware of the broad spectrum of disseminating knowledge in a time where knowledge is continuously getting updated. The faculty is being continuously provided access to the new research and knowledge base through the means of free internet access in the college and the timely purchasing of updated books and research journals. Moreover, every teacher gets introduced to the students at the beginning of the semester and every teaching and learning plan is executed including, lesson plans, topics to be targeted in one week and the days where student presentations will be held. Students are made aware of the fact that they will be continuously assessed in terms of their daily attendance, academic as well as non-academic performance.

The student learning outcomes are measured by measuring the performance of the students in the varied roles they play and the activities they get involved in. Students of the College are involved in a number of curricular, co curricular and extracurricular activities through their departments, NSS, and different college committees. Student learning outcomes are measured through academic as well as non-academic performances. With respect to the academic sphere, the performance of the students in the internal and external examinations, class discussions, in the practicals and assignments, project handling, etc are some of the ways by which student learning outcomes are measured. Moreover, every department collects its respective student pass percentage form the Examination Section, which is carefully scrutinized and accordingly efforts are made to bring more students into the fold of learning, thereby making efforts to any overcome loopholes in the future. Students are also encouraged, counseled and guided to take part in debates, competitions, seminars and conferences and their performance within and outside the college is duly measured. In addition, students are measured continuously based on their regularity, their persistence and positivity, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct. During their various endeavors to build the learning capacity of the students, the teachers constructively criticize them, thereby enabling the students to fully understand the different facets of any topic under discussion.

In so far as the non-academic sphere is concerned, different programmes and activities are carried out by the college committees in collaboration with the students like, fresher's day, cultural day, competitions, farewell function, debates, seminars, workshops etc. In addition to this, students participate on behalf of their departments, and the NSS in social outreach activities like Mega-Health Camps, distribution of meals and drinks to people during festivals etc. On such occasions, students display their capabilities, motivational skills, social skills, communication skills, creative skills, leadership skills, spirit of team

work, readiness to take responsibility, be accountable, etc.

2.6.3 Average pass percentage of Students

Response: 36.42

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 181

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 497

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.18

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 7.07

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
7.07150	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.05

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 20

File Description

Document

Supporting document from Funding Agency

[View Document](#)

Funding agency website URL

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Department of Environmental Science on 26th October, 2017 organized a One Day National Seminar on **“Biodiversity and Climate Change: Challenges and Prospects”** in which Congregation of Scientists, Academicians, Scholars and Students from within and outside state participated in the seminar which was aimed to find a solution to this pressing problem. The Seminar aimed to demonstrate the linkages between Biodiversity and Climate Change and stimulated new ideas and approaches for future research in this regard. The Inaugural session started at 10:30 AM and was presided by the Director Colleges, J&K, Prof. Zahoor A Chatt. The other dignitaries present on the occasion were Prof. Yaseen Ahmad Shah, Registrar Cluster University Srinagar, Prof Ashwani Wangeno, Director Institute of Technology, Barkatullah University, Bhopal, Prof. Yasmeen Ashai, Nodal Officer Kashmir Division Colleges and Prof. Rafiya Rashid, Principal SAM Degree College Budgam. In her welcome address, the worthy Principal of the college appreciated the concern and enthusiastic participation shown by the various dignitaries, academicians and scholars from across the country. The inaugural Speech was given by Prof. Yaseen Ahmad Shah in which he pointed to the devastation caused by the anthropogenic factors as witnessed by the Kashmir Valley during 2014 floods. The Keynote address was delivered by Prof. Ashwani Wageno in which he stressed the need for critical understanding of human development in interaction with environment. While delivering the presidential address Prof. Zahoor Ahmad Chatt talked about the need for global collective action towards preserving the Environment. The inaugural session ended with the Vote of thanks proposed by organizing secretary, Dr. Javid A Parray.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.48

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	13	15	32	13

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.36

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	0	1

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**Response:**

The College, as a response to our understanding of the importance of Institutional Social Responsibility, has established a close network of relationships in its neighbourhood, through continuous engagement of students and staff in community work. The faculty continuously sensitize students about the importance of Community work and the societal obligations of the Institution and motivated them to participate in community projects. We have in our college NSS which organizes programs related to this.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**Response: 0****3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of awards for extension activities in last 5 years

[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**Response: 19****3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
9	10	0	0	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 18.02

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
635	1150	0	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The Institution is endowed with infra-structural facilities catering to curricular, co-curricular and extracurricular requirements. The college has at present properly furnished big and small 18 class rooms and 6 well- equipped laboratories, catering to the requirements of UG students of different subjects. The class-rooms are used on shared basis while as the laboratories are exclusively subject oriented. There are two Physics labs, two Chemistry labs, one Zoology lab, two Botany labs and one Zoology museum.

The Institution has a Botanical Garden with an area of 50 Sq.m. which is rich in bio-diversity having various indigenous and exotic species.

One playing area measuring 60 meters by 30 meters is used for various games like football, volley ball, cricket, badminton and kabaddi and some athletic disciplines.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The College upgrades its buildings regularly and recently one more building has been constructed with 8 class rooms and computer laboratory. There is also a one smart classroom with a seating capacity of 100 for outdoor activities as part of the educational programmes. There is a Front lawn is one of the biggest lawns and is used for holding events like annual day, students' festival, other events, etc. It can accommodate about 1000 persons. College has a sports ground, which is spacious enough to hold volleyball, cricket, athletics events and NSS activities. The college also has a badminton court in addition to indoor sports facilities like chess, carrom, etc. The college has teams for different sports. Students participate in various inter-college, national competitions for volleyball, badminton, cricket etc. The students though busy with a well engaging and diverse curriculum, have a life of art, culture and activism during the semesters. Students actively participate in intra and inter college events throughout the year and bring several laurels to the college.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 9.09

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2	
File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 89.61

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
20.40	119.66	113.00	100.00	20.00

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

College library obeys set norms of the competent authorities. The libraries of the college has distinctive nominated areas for normal use as well as for reading with about 10,000 volumes are available. A dedicated staff helps the students find the necessary titles. The books are indexed, categorized according to programs and subjects and arranged alphabetically. All the books have been kept course wise with a defined accession number and in separate lockers. The library automation is under process and will be completed within few months. This will ease the student and staff in locating the books.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college is still in early stages as for as the collection of rare books, special edition books, manuscripts, and journals is concerned. However the college authorities in consultation with JK higher education system

is planning for fully automated library with all these rare collections and hopefully we will get a full fledged library block as well. The college authorities are also planning to have some rare books on medical and health, world history with special reference to Kashmir, Sufis and saints of valley, south Asian countries and silk routes etc.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.69

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.15	2.50	2.20	1.79	1.79

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 0

4.2.6.1 Average number of teachers and students using library per day over last one year

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has updated its IT infrastructure facilities with time and need. And in the year-2017, the college tied up with Reliance Jio for providing free 4G data through Wireless Routers to all students, faculty & staff members besides more purchase of Desktops, Printers/ scanners/ modems etc. There is a website Admin who ensures that college website is updated from time to time. Moreover, all important notices concerning academics, examinations, assignments are uploaded on the website duly approved by the Principal.

4.3.2 Student - Computer ratio

Response: 771:8

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 7.72

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.59	7.30	9.50	3.47	2.66

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Usually as far as practicable for a fully government owned institution, a constant effort is made to provide enthusiastic and secure space for equipment's and tools. There is a developmental committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water, this committee looks after power supply. All work is done through proper procedure as per govt norms. During all maintenance and up gradation work related to civil and electrical, convener of the committee is assigned by the college authority to verify the work done by the contractors. All minor faults are attended and repaired by hired technicians, carpenters etc. The college has a generator system for uninterrupted power supply. Maintenance of toilets and service areas are most times outsourced through various agencies as well. Further the Stock Register is maintained regularly to keep account of the non-functional equipment and infrastructure, like computers, printers, etc. Generally HOD computer science committee looks after maintenance and up gradation from time to time. College Intercom facilities are renewed regularly to ensure their good service. Laboratory Equipment's/ Machineries Gas connection pipeline is checked regularly for any leakage by staff from any able technician. Every Lab Incharge maintains stock register for keeping a list of chemicals, glassware and any other instruments used in the laboratory. Further the regular annual Maintenance for different laboratory instruments, machines is done. The laboratory equipment is maintained at the departmental level by the staff or through hired technicians annually and/or whenever necessary. There is staff to look after the upkeep and repair work of furniture and fixtures and other physical infrastructure and bringing into the notice of the authority the needs of repair work and certifies after the work has been accomplished.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 6.29

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
170	192	61	85	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefited by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: No	
File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years				
Response: 0.5				
5.2.1.1 Number of outgoing students placed year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	3	4
File Description		Document		
Details of student placement during the last five years		View Document		

5.2.2 Percentage of student progression to higher education (previous graduating batch)	
Response: 6.64	
5.2.2.1 Number of outgoing students progressing to higher education	
Response: 33	
File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)	
Response: 0.56	
5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years	

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	36	20	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Besides academics non-scholastic aspects of personality are also developed by way of providing facilities to the students. Students are encouraged to take part in sports activities within and outside the college organized by various agencies they are also encouraged to take part in debates, seminars, quiz competitions held within or outside the college. For arranging and managing these student related activities college has sports committee and debate and Committee in place. To encourage the participation of students in sports activities, the college provides event specific uniforms to the participants and that they need not to purchase it at their expenses. Top three position holders in the college Annual Road are honored with Trophies and certificates. Refreshment is also provided to the participants. The active and bright students are also included in various committees i.e NSS committee, College Discipline committee and Eco club Committee for participation in various collegelated programmes. They are given every possible support for their active participation in these college activities. The students are showing their keen interest and enthusiasm for all the assigned activities.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	1	1

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The alumni association of college has been framed in year 2018 due to some unavoidable circumstances and ist meeting was held on 21-02-2018 in the college campus. The number of members is low but they are highly enthusiastic and energetic for supporting the college for its developmental work. In a first meeting held at college they all showed keen interest for their contribution through financial and non-financial means. The college has a good record as far as the placement is concerned. The main goal of alumni association is to support the college, broaden participation of alumni with the college, strengthen Alumni Council programs. Alumni Council provides a range of services to alumni, students, and the administration

of College; nurtures communication between the College and alumni; and eases input from alumni to the College in the development of policies.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The college has in place the governance structure balancing the elements of concentrated authority with the participatory mode of decision making and implementation. The Institution is owned by State Government and controlled by the Administrative Department of Higher Education, Government of Jammu & Kashmir. All major policy initiatives like that of the admission, finances and infrastructure are taken at by the Department of Higher Education. Nevertheless, the day today functioning of the college, working out its requirement, transacting academic business, maintaining and improving physical infrastructure, monitoring and executing various academic plans, holding curricular, extra -curricular and co-curricular events and the like are absolutely in the hands of the Administrator of the Institution i.e. the Principal of the college. The Principal is the drawing and disbursing officer (DDO). The academics and co-curricular activities, the soul of the Institution, are looked after by the faculty, belonging to different subjects, each subject having a department. The departments are running under a Head of the Department, who invariably is the senior most faculty member of that department. All departmental affairs are run by the HOD with active involvement of the departmental colleagues. Similarly, the sports department is functioning under Director Physical Education and the Library under Chief Librarian. On paper, the Principal is the sole decision taking authority in the Institution; nevertheless, he rarely takes a decision in isolation. The Institution is run through various functional committees which are framed each year at the beginning of the session. Thus for every aspect of the Institutional life, there is committee to look after. At the apex of these committees is the advisory committee normally comprising senior –most faculty members who advise the Principal in all policy and planning matters. It is rarely that the Principal takes a unilateral decision in formulating policies or executing plans. The process of decision making is uncomplicated but thorough. The committee to whose function the decision pertains is consulted by the Principal to take feedback and suggestions. The advisory committee is asked to give its suggestions wherever the issue is of greater importance. Faculty provides all help to the DDO in formulation of the Academic and extension activities calendar for the Institution. Being members on different college committees, it is the faculty which helps in corporate administration of the college. All feedback regarding the status of the academics, infrastructure maintenance and requirements and also the execution of the formulated plans is received through the faculty. The principal, besides being the administrator of the college, is also the interface between the faculty and the Administrative Department. It is based on feedback from faculty, administration and from other channels available to the department, that a policy is designed for achieving quality education in the sector. The implementation of designated policy is a sole responsibility of the faculty under a strict vigil by the Principal. The administrative department, during the process of formulating policy and landmark plans, gives due cognizance to inputs received from the faculty and college administration.

6.1.2 The institution practices decentralization and participative management

Response:

Department of Environmental Science on 26th October, 2017 organized a One Day National Seminar

on **“Biodiversity and Climate Change: Challenges and Prospects”** in which Congregation of Scientists, Academicians, Scholars and Students from within and outside state participated in the seminar which was aimed to find a solution to this pressing problem. The Seminar aimed to demonstrate the linkages between Biodiversity and Climate Change and stimulated new ideas and approaches for future research in this regard. The Inaugural session started at 10:30 AM and was presided by the Director Colleges, J&K, Prof. Zahoor A Chatt. The other dignitaries present on the occasion were Prof. Yaseen Ahmad Shah, Registrar Cluster University Srinagar, Prof Ashwani Wangeno, Director Institute of Technology, Barkatullah University, Bhopal, Prof. Yasmeen Ashai, Nodal Officer Kashmir Division Colleges and Prof. Rafiqa Rashid, Principal SAM Degree College Budgam. In her welcome address, the worthy Principal of the college appreciated the concern and enthusiastic participation shown by the various dignitaries, academicians and scholars from across the country. The inaugural Speech was given by Prof. Yaseen Ahmad Shah in which he pointed to the devastation caused by the anthropogenic factors as witnessed by the Kashmir Valley during 2014 floods. The Keynote address was delivered by Prof. Ashwani Wageno in which he stressed the need for critical understanding of human development in interaction with environment. While delivering the presidential address Prof. Zahoor Ahmad Chatt talked about the need for global collective action towards preserving the Environment. The inaugural session ended with the Vote of thanks proposed by organizing secretary, Dr. Javid A Parray.

The Plenary session started at 12.30 PM and was chaired by Prof Yasmeen Ashai. The plenary lectures were delivered by noted speakers, Prof Ashwani Wangeno (Barkatullah University), Prof. Bashir A. Ganai (Kashmir University) and Dr. Amjad M Husaini (SKUAST-K) who deliberated on different aspects pertaining to the theme of the seminar. During the day we had four technical sessions comprising of three oral and one poster presentation sessions wherein 50 oral and above 100 poster presentations were made. An expert panel of chairpersons including Prof. Ganai, Prof. Wangeno and Dr. Hussaini evaluated the oral presentations. Likewise a panel of Judges including Prof. Abdul Hai Shah, from Amar Singh College Srinagar, Prof Showkat Ara from SKUAST –K and Prof. Kouser from Women College MA Road, Srinagar adjudged poster session. Six presentations in all were adjudged as best among the participants. The seminar concluded with the valedictory function and chief guest of occasion was an Ex-expert member of Green Tribunal, New Delhi, Former Dean Academic affairs, Director CORD and Head Department of Environmental Science, University of Kashmir, Prof. A.R. Yousuf who deliberated upon critical role of individuals for environmental protection. Dr. Javid A Parray submitted the seminar report and recommendations. Prof. Shah, Staff secretary of the College proposed vote of thanks at the end. The proceedings of the seminar were moderated by Prof. Musharraf Rehman . The IQAC and the NSS volunteers of the college played the prominent role in organizing the event.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The development of the college is a regular ongoing process. At every step, the college tries to improve in every field. All the developments in the college are made possible with the help of strategic plans that are planned and executed by the concerned college committee. First of all brainstorming meetings were conducted and all the stake holders of the institution are involved in the process. Their inputs and suggestions are considered while developing the strategic plan. Once the plans are approved by concerned

authority, the committee is instructed to work on their strategic plan to achieve their goal. Constant support from the institution is offered for the successful execution of the strategic plan.

One such example of successful implementation of a strategic plan was the repairing of unserviceable furniture items and the roof topping of the first floor of the main building.

The college development committee in its meeting held on 26/12/2017 unanimously decided to repair the unserviceable furniture items and the roof topping of the first floor of the main building. The proposal was approved and the process of achieving this task was discussed at length and formulated. Once the process was outlined, it was broken down to separate tasks and every task was divided to get a clear picture of what needed to be done in every detail. For example the purchasing committee of the college was given the task of purchasing different items needed for the repairing of the building. The whole process was completed with a period one and half month.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Being a Government Institution the hierarchical system is as per the established policies of the State Government. The Institution has at the apex the Principal who is the overall in charge and head of the Institution, functioning as a DDO (Drawing Disbursing Officer) designated by the Government. Principal is responsible for all financial transactions and administrative measures taken in the Institution. He is overall in charge of the academics and its related functions. All authority lies with him. The Principal is assisted for all administrative matters by an office manned by head, senior and junior assistants, storekeeper, peon and helpers, under the control of a section officer (SO) who is a direct liaison between the office and the Administrator. The Institution has an account section headed by an Accountant, deputed from the Finance Department of the State Government. The Accountant has accounts assistants and peons to assist him and all matters of financial transactions are dealt in by the accounts section. The academics and co-curricular activities, the soul of the Institution, are looked after by the faculty, belonging to different subjects, each subject having a department. The departments are running under a Head of the Department, who invariably is the senior most faculty member of that department. All departmental affairs are run by the HOD with active involvement of the departmental colleagues. Similarly, the sports department is functioning under Director Physical Education and the Library under Chief Librarian. Principal relies on elaborate functional College Committee System to formulate and execute the policy and working of the Institution. These committees are framed each year at the beginning of the session. Thus for every aspect of the Institutional life, there is committee to look after. At the apex of these committees is the advisory committee normally comprising senior –most faculty members who advise the Principal in all policy and

planning matters. It is rarely that the Principal takes a unilateral decision in formulating policies or executing plans. The process of decision making is uncomplicated but thorough. The committee to whose function the decision pertains is consulted by the Principal to take feedback and suggestions. The advisory committee is asked to give its suggestions wherever the issue is of greater importance. Only after that a decision is taken by the chair.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response: A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

For the proper and smooth functioning of the institute, various committees are constituted as per the norms or requirement to oversee academic and administrative operations. The committee members frequently meet to discuss the issues, problems, and way outs within the domain of their committee. The list of committees is provided hereunder:

- a. Developmental committee
- b. Purchase committee
- c. Advisory committee
- d. Examination committee
- e. Landscape committee
- f. Health committee
- g. Scholarship committee

- h. IQAC committee
- i. Research committee

Landscape/Beautification Committee is a staff council committee approved by the governing body. This committee looks after development of college landscape, and also undertook the measures for the beautification of the college campus. Through its several meetings the Landscape Committee proposed for extensive beautification of the college campus including plantation of ornamentals, pruning of trees, conduct of plantation drive. In the meeting held on 6th September, 2017, the committee approved the task and through its efficient functioning, the committee was able to complete it.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The employees of the Institution both faculty as well as non-faculty, are covered under General Provident Fund Scheme or New Pension Scheme. The employees are mandatorily a part of GPF or NPS. Besides, the employees are also covered under State Life Insurance (SLI) Scheme. In addition, all the Gazetted staff of the college is covered under the yearly Health Insurance Scheme opted by the state government. For all of these schemes, the employees have to make necessary contributions which are deducted at source. No employee, except the daily wagers or contractual employees, is outside the purview of these schemes. In addition the special Bank loan schemes for employees particularly for housing, electronic gadgets etc. are also available to faculty and other employees of the institution.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.05

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 14.16

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	3	0	2	0

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Following the UGC guidelines and proforma prescribed by it, the format for the annual performance report for the teachers comprehensively catches the whole gamut of activities engaged in by the faculty in the institution. It encompasses the teaching performance including the number of teaching hours and associated activities. The proforma also demands from the faculty their performance in various corporate activities of the institution like participation in curricular, co-curricular and extra-curricular activities as member or convener of various committees. New teaching methods and innovative practices adopted by the teachers during the course of their academic transaction are to be highlighted and well supported. More importantly, the impact these methods and practices will have on the students is to be brought out clearly. As a member on the faculty, the teachers have to participate in the governance of the college through various committees and support themselves for just appraisal at the hands of the administrator. Due note is taken of the activities related to self-enhancement regarding participation in seminars, conferences and publication of research papers and books. The participation of the faculty in upliftment of the society through extension and outreach programmes is also taken into consideration. Very pertinent to mention that the promotion of the teaching staff to the next higher positions is always subject to a consistently good performance appraisal of the concerned teacher. That includes good results of the students in his class as well as a healthy participation in relevant academic programmes.

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

Both the government funding to the institution and the local college pool fund are scrutinized from time to time by a well-established mechanism of yearly audits. As already stated that the institution is a part of the state government, the finances are strictly audited on yearly basis by the Accountant General's (AG's) office of the government. Apart from the yearly audits, the Finance Department of the state government has access to all the financial documentation of the institution throughout the year and they carry out their own audits at their will.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**Response: 0**

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

As has already been stated that the institute is run by the state government, the funding for most of the jobs carried out at the college come directly from the state government. Whenever there is need for any additional infrastructure/funding, the institution consults the relevant experts and frames out a detailed project report (DPR) which is then submitted to the Higher Education Department of the state government. Recently a new classroom building was constructed for which a funding of 3.7306 crore rupees was provided by the government.

Further under the central scheme for higher education, Rashtrya Uchatar Shiksha Scheme (RUSA), the institution received a sum of 3.36 Lakh rupees, out of which 1.125 Lakh rupees have been utilized as of now.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell was established in the year 2014 (16/05/2014) to supervise the quality of services being provided by the institution to its stakeholders. An IQAC committee is formed and approved by the governing body to take care of Quality assurance strategies and processes. The IQAC plays a key role in the development of quality benchmarks for the various academic and administrative activities of the institution.

Practice 1: Organization of guest lectures by prominent speakers in different areas

The IQAC gives utmost importance to practical exposure and interaction to its staff and students. For this, the IQAC regularly organizes the extension lectures by the reputed academicians/ speakers on different topics to impart best educational light and enlighten our students with their ideas and experiences they share with us. The fascinating lectures on various topics boost the confidence of students as the lectures ends with motivating question and answer sessions. Distinguished guest lecturers speak on various important topics that would prove beneficial for them while choosing the right career paths. This practice helps in the holistic development of the staff and students.

Practice 2: Development of activity calendar

In order to ensure the regular and continuous activities in the institution, the IQAC has developed the

monthly calendar for different academic, co-curricular and extra-curricular activities. Through this the IQAC ensures that all the activities are performed and celebrated at their appropriate time.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The quality of education and excellence of institution is linked with the quality of teaching and learning. Teaching learning process forms the basics of academic activities in the institution. The review of such core activity process is essence for maintaining a healthy atmosphere of academic activities.

Example 1: Faculty Conclave

Once in every semester, the faculty members of different departments come together for the faculty conclave. In this meeting, they share their experience to promote mutual growth. The faculty members discuss their course planning, delivery and assessment. Each subject teacher writes a course outcome in the beginning of the year and schedules a plan to deliver it. He/she also makes a day wise schedule to teaching plan, methodology and expected out of that lesson. They also collect necessary feedback from the students, measure the extent of their implementation and assess the impact of their activities.

Example 2: Online feedback collection from students on Teacher Efficiency:

In order to ensure promising learning output, the IQAC regularly collects online feedback on teachers' performance and methodology of teaching. The IQAC, after receiving the data, analyses it online and interprets the same. On the basis of the drawn conclusions, it takes necessary action if it identifies any dissatisfaction from the students on any aspect of teacher efficiency. Accordingly, it submits the feedback reports to the Principal for further action. The principal discusses the report with the management in the principal's meeting and seeks their suggestions for addressing the issues. Appropriate action is taken amicably to settle the matter. If any teachers require personal counseling, the management calls a meeting with the head of the institution and the individual teacher and discuss the matter.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

- The growth of infrastructure in the last five years has been upward. Construction of New Eight Class Room Block, sports field, and smart classroom are a few to be stated.
- Renovation of Main Building and provision of various facilities.
- Laying of Botanical Garden
- Development of Approach Road to
- Outcome Based Education: The College follows a strict Outcome Based Education (OBE). Departmental committees as a result of their rigorous assessment evaluate each student's performance and devise teaching plans based on their ability for effective teaching and learning process to ensure better results. Attention to each student and his/her needs is given by the teachers and mentors.
- Feedback system has been formalized and structured. Students and parents are consulted on curriculum and infrastructure.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	1	0	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

1. Safety and Security- Precautions have been taken during transport, in the campus, canteen, library, sports area to monitor the movement of students and ensure safety of the students. Closed circuit cameras are installed at various points to record the activities of the people moving in the campus.

2. Counseling – Women protection cell carries out regular counseling to the female students in groups and at individual level. Special counseling facility is also provided from Career counseling cell. This is initiated by recommendation of any of the faculty, friends of students or by self request.

3. Common Room- Girls common room with resting facilities has been created. Special cleaning schedule is given to housekeeping people and followed meticulously.

7.1.3 Alternate Energy initiatives such as:

- 1. Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0	
7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)	
7.1.3.2 Total annual power requirement (in KWH)	
Response: 644106	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 70	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 42000	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 60000	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

<p>7.1.5 Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management <p>Response:</p> <p>The institution takes all measures required to ensure that the campus is free of plastic items and other wastes that harm the environment. All departments and classrooms are provided with dustbins for dry wastage which are emptied every evening. Segregation of waste from the dustbins is done in other strategic locations, thus maintaining the Campus and keeping it clean and green.</p> <p>Liquid waste management: There is no provision for Liquid waste management in college.</p> <p>E-waste management: All electronic waste is stored properly. The cartridges of printers are refilled outside college campus. USP batteries are recharged and repaired by suppliers.</p>

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

For sustainable management of fresh water, the rainwater harvesting and utilization systems is of dire requirement particularly in the area where college is located to aid towards the greater objectives of water management and conservation and increasing recharge of groundwater by capturing and storing rainwater, rainwater harvesting from rooftop run-offs. Though different piping system have been installed along the rooftops to collect rainwater but presently, there is no facility for rainwater harvesting in the college, however this is included in the future plans of the college. There are some infrastructural and financial constrains in implementing this project. Though there is a huge space for identification of proper space for installing rainwater-harvesting system that is under active consideration particularly due to its significant location by college management.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The institute is a Green campus, lush, serene, with landscaping. The students and faculty are encouraged to plant more trees and making the campus garbage and plastic free zone. The Landscape committee and NSS wing of the college takes care of maintaining the campus clean. Tree plantation programs help in encouraging eco-friendly environment within the institute and awareness among the villagers. The Illumination and Ventilation in classrooms are adequate considering natural light and air velocity present. The noise level in the campus is well within the limit i.e. below 50 dB at daytime. The paperless work system and composting practices are noteworthy. All kinds of paper waste is sent for recycling to the vendors. Usage of paper on campus is minimized and printing is done on two sides. Maximum communication to departments, recourses and students is made through mails and other electronic media to spread awareness about the same. College transportation facilities are used to commute. The students and the faculty use public transport and car pooling to reduce carbon emissions. Students residing near the college use bicycles or walk to the college. The College makes the student aware of the Carbon Credits, Carbon Neutrality in the subject of Environmental Studies in the programmes. Emission test certificates are mandatory for the vehicles in the campus. Tobacco products are strictly banned within 2 kilometers around the campus. The college has been declared as no smoking and no polythene zone. The plastic items are completely banned in the college campus. The roads approaching to college and inside college are pedestrian friendly.

File Description	Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.09

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.07	0.22	0.00	0.00	0.00

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 10

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	0	1	1

7.1.12**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** No**7.1.13 Display of core values in the institution and on its website****Response:** No**File Description****Document**

Provide URL of website that displays core values

[View Document](#)**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other**

constitutional obligations**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** No**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**Response:** 3

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Our students are on a mission towards better nation. Death and birth anniversaries of great personalities, important days of National events are also celebrated meaningfully. The institution celebrates these days of national importance to recall the events or contribution of our leaders in building the nation. Thoughts of great Indian personalities are sowed into the young minds through the exhibitions and programmes conducted on these days. Every year Teachers day is celebrated on September 5th recognizing the contributions and achievements of teachers. National Science Day is celebrated in the memory of Dr. C.V. Raman's invention of Raman Effect. Symposia and quiz competitions are conducted and achievers are honored with certificates.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**Response:**

The institution maintains transparency in its financial, academic, administrative, and auxiliary functions in a very clean and fair manner. Ethical and responsible conduct permeates the institution from its financial functions through its academic and personnel policies to its varied auxiliary functions. To ensure that the institution operates transparently and openly in all activities, it develops and updates policies. College has a dynamic history of policy review/revision that reflects the institution's ongoing commitment to integrity and ethical actions. Every transaction is made through bank and a receipt is promptly issued whenever necessary. The receipt and payments are done through bank. The disbursement of scholarships and other monetary benefits to the students is done through banks. The institution endeavors to ensure all financial transactions, reports and documents are completed with integrity, and that the institution presents timely and accurate information to the Statutory authorities and stakeholders. Actual day-to-day financial transactions are tracked by the Principal and the Accounts Officers (for Cross Verification and accounting). The institution has appointed external auditors, who regularly audit the accounts. The governing council monitors every academic activity of the college. Auxiliary functions are conducted in a transparent way. For this purpose, decisions are taken in staff council meetings. All circulars regarding, students, teaching staff & non teaching staff are circulated, read in all the classes and displayed on the notice boards. Unique student ID's are given to each student and official communication are done through the same.

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:****Best practice – 1.**

Title/ Name: Improvement of learning process.

Goal: The main objective is to enhance the understanding of the subject matter by the students in an easy, lucid way, while at the same time making the whole process interactive, in which students raise questions

and give their suggestions such that it is beneficial for both the students and the teacher.

Context: The present learning scenario is far ahead of the traditional bookish learning method; today's technological advancement throws up tremendous possibilities and exciting new methods to learn. Every bit of information is available to the information seekers at the touch of a button through use of internet, notably youtube, online documentaries, rapid communication media like e-mail, instant messaging, etc. Thus in the present times, the role of internet can no longer be ignored in any field, more so in the field of learning. The idea therefore, is to combine the expertise of the faculty and the power of technology for maximum benefit.

Practice: To make teaching learning process interesting a stimulating lecture plan is prepared and interesting questions are posed in the class. After getting some immature responses, the teacher begins some interesting case studies that pertain to lecture directing the students to study the same. The lecture plan is given in advance to learners. The teacher initiates discussion before defining the objectives. Discussions and questioning is encouraged during lecture which makes students an important part of teaching learning process. Power point presentations, educational models, charts and other teaching learning materials are also used to aid in the learning of students. This is followed by evaluation of the topic by assigning supplementary topics to be discussed in groups. The students are given the freedom to express their thoughts during discussions.

Evidence of success: The first evidence of success is the expression of understanding and interest on the faces of students visible to any good teacher. The students show more desire to understand the things fulfilling the purpose of practice. The group activity has developed the spirit of forming small study groups leading to exchange of ideas and intellect. Many of the students who were reserved have opened up to discussions and have started registering their responses aloud which shows confidence building in the students.

Problems encountered and resource required: The conditions prevailing in the valley and constraint of time during a semester have posed a limitations for this kind of the practice where the rhythm of teaching learning process gets disturbed. Smart class rooms and other related resources would have made the practice more successful which can not be provided to students of every subject at present. However, the efforts are being made to make the same available in near future.

Notes: Each department devises the course completion plan at the beginning of the academic session and every teacher is assigned a particular portion of the syllabus.

BEST PRACTICE-II

Title/name : Providing scientific platform to students and teachers.

Goal: The main goal of this practice is to create a scientific environment in the college campus and provide opportunities to the students and teachers. The college organized seminar of the national level which was a step towards creating scientific environment in the campus. The college plans to organize many more events like conferences, seminars etc. The faculty is encouraged to apply for research projects to various agencies. This practice aims to generate scientific interest among students and faculty and keep them updated with the latest developments in the field of science. Researchers are invited as per specialization of

the faculty to look for collaborations or advance research studies in their respective fields. The faculty interested in research projects is provided the required space and necessary facility for applying for the project and then pursue the same after approval. The faculty is impressed to publish research papers from time to time which is duly acknowledged in newsletter to encourage them and the other faculty members as well. The faculty is also encouraged to participate in scientific events in other institutes/states/countries.

The context: The College being multi disciplinary college has the responsibility of making appropriate contributions in science, humanities, commerce etc. This is possible through research publications and the faculty is encouraged to engage in these activities by providing different facilities.

The practice: The process of generating interest in research and research projects started with organizing seminars. The college provides every support in terms of resources and finance to the organizing team. A numbers of scientists and researchers of repute are being invited to deliver the lectures regarding their latest advancements in the fields.

Evidences of success: During the last five years many faculty members have applied for pursuing research and have successfully completed their degrees. A good number of faculty members are coming forth with proposals for organizing scientific events. The number of research publications in journals of repute are also on the rise which is good evidence of practice in vogue.

Problems encountered and resources required: The non availability of proper research labs make it inconvenient for the faculty to carry forth all research plans in institute. There is lack of space and hi-tech equipments.

Notes: In spite of the limitations, the college has managed to make a mark in the department of higher education.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

One of the main areas of thrust of the college is achieving academic excellence. In today's world there is cut throat competition in every field more so in academics. Academic activities are aimed at not only imparting degrees to the students but to educate them in real sense so as to turn them into better, responsible and informed adults of tomorrow. In keeping with these broad aims, the college has been conducting various activities to meet the desired goal of overall academic excellence. The faculty at the college work rigorously to equip students with competitive skills.

1. Debates and seminars:

The college organizes intra and inter college debates and seminars on topics related not only to the curriculum but also more importantly to the issues that confronts the society at large. Students are encouraged to think and analyze every thing critically through reason and logic so that they form their own

informed judgments. Experts are invited to speak on such occasions which gives the students the opportunities to learn and get inspired. This is done with a view to encourage the students to adopt the culture of reasoning and critical thinking as a broader paradigm in their lives. It also helps the shy students to participate in discussions without fear of being judged and encourages them to participate in such debates and seminars in future. These activities have had a noticeable impact on students as they have become more responsible, broad minded and competitive.

1. Innovative teaching:

The faculty uses innovative teaching methods with the objective of efficiency in mind. In science classes the students are given live demonstrations and taught through use of audio visual aids and internet to facilitate their learning. As far as humanities is concerned, regular field visits to observe social realities and concepts and trips to other educational institutes are organized. Every effort is made to make the access of interested students to the best reference material and books.

1. Carreer counseling:

At the time of admission, the students are given proper counseling regarding their choice of courses. The students are guided based on their aptitude and level of interest.

1. Social responsibility and NSS activities:

The students are given sense of responsibility and duty towards society at large from a very early stage. They are taught that as members of the society, they shall have to understand and take a stand against various social evils in the society. The spirit of volunteering is encouraged and rewarded. The students are taught to engage in activities like civil defense, traffic management, first aid, etc. they are encouraged to take responsible roles to stand against evils like dowry, violence against woman, gender discrimination, etc.

1. Extra curricular activities:

As much as the institute aims for the academic excellence, this however, does not mean that students are discouraged from participating in sports. The students are encouraged and duly facilitated in pursuits of such sort. Students are helped to take part in inter college and state level sports competitions.

In short the vision of the institute regarding academics is not just awarding degrees but rather a holistic approach aimed at educating and enriching the students and turn them into better human beings.

5. CONCLUSION

Additional Information :

The College is UGC recognized and government funded with proficient faculty. There are diverse subjects taught at the college under different programs as per Choice Based Credit System (CBCS). The college teaches well designed syllabus formulated by the experts. The college has very spacious science laboratories with well equipped scientific instruments, a smart class room, free wifi services, and good transport facility for the students. The college has affordable fee structure which lets economically underprivileged candidates to have access to the higher education; besides that the college provides financial assistance to the economically deprived.

The college, unfortunately, does not have any hostel facility, proper separate sports grounds, and gymnasium. There is also a need to find the alternative financial recourses as government grant is not sufficient to meet the growing needs of the college. The library of the college also needs to be automated and number of smart class rooms need to be increased. All these shortcomings are under consideration and the college is working to overcome these as soon as possible.

The college has many positive aspects, however: it is in the vicinity of the district headquarters making it accessible to all; it is safe and sound for girl students with no harassment case registered. College has a Career Counseling Cell and runs two RUSA Skill Enhancement courses which come with a placement assurance. The college plans to overhaul itself into green campus and introduce some honours programmes. Alumni membership is increasing and alumni fund is expected to follow. The college, nevertheless, has a lot of competition from the universities in the valley offering undergraduate honours programmes, and the host of colleges that have come up in the district Budgam recently. Students' unpreparedness to take up the college and sloping landscape are few other challenges. Otherwise the college has bright future

Concluding Remarks :

The college has proficient faculty, well designed syllabus, well equipped science laboratories, good infrastructure, affordable fee structure, free wifi services, transport facility for the students and nice support from the alumni. The college, however, needs to have good hostel and sports facility, and remain up to date on teaching learning front and start job oriented courses to meet the challenges thrown up by other colleges and universities. The college is working very hard on all these fronts to live up to the expectations of its stakeholders.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0</td> <td>0</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>0</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3	0	0	1	1	2017-18	2016-17	2015-16	2014-15	2013-14	2	0	0	0	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	0	0	1	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	0	0	0	1																	
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : B.Any 3 of the above</p> <p>Answer After DVV Verification: D. Any 1 of the above</p> <p>Remark : Only one set of feedback from stakeholders provided. Metric requires 3 sample forms each</p>																				
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : B. Feedback collected, analysed and action has been taken</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken</p> <p>Remark : Revised as per HEI clarification</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>13</td> <td>5</td> <td>5</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>12</td> <td>5</td> <td>5</td> <td>5</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	10	13	5	5	5	2017-18	2016-17	2015-16	2014-15	2013-14	10	12	5	5	5
2017-18	2016-17	2015-16	2014-15	2013-14																	
10	13	5	5	5																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
10	12	5	5	5																	

Remark : Revised as Dr. Hai's certificate not provided

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	2	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

Remark : Only award of Dr. Javid A Parrey considered. Other attending events, participation, reimbursements not considered

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	0	1

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	9	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
635	1150	0	0	0

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	2	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
20.4	119.66	113	100	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
20.40	119.66	113.00	100.00	20.00

Remark : Revised as per HEI's clarification and supporting statement

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
40000	261600	226200	123400	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.15	2.50	2.20	1.79	1.79

Remark : Revised as per HEI's clarification and supporting utilisation statement authorised by principal

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 150

Answer after DVV Verification: 0

Remark : No mention of library log book. Seems as made up document for the purpose

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8.16	2.52	21.62	11.03	4.22

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

2.59	7.30	9.50	3.47	2.66
------	------	------	------	------

Remark : Revised as per HEIs clarification and supporting statement duly authorised by principal

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
95	90	40	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
75	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The Course was already claimed in in Metric 2.1.3 certificate / add on programs.

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Answer before DVV Verification : Yes

Answer After DVV Verification: No

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

6.5.4

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: D. Any 1 of the above

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.30	.28	0.2	0.5	0.5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.07	0.22	0.00	0.00	0.00

Remark : Revised as per clarification from the HEI with the supporting document

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift

3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : D. At least 2 of the above

Answer After DVV Verification: D. At least 2 of the above

Remark : Agreed with HEI

7.1.13 Display of core values in the institution and on its website

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : Neither found in the college website nor display in the campus

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>320</td> <td>320</td> <td>320</td> <td>320</td> <td>320</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>200</td> <td>200</td> <td>100</td> <td>100</td> <td>100</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	320	320	320	320	320	2017-18	2016-17	2015-16	2014-15	2013-14	200	200	100	100	100
2017-18	2016-17	2015-16	2014-15	2013-14																	
320	320	320	320	320																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
200	200	100	100	100																	
2.3	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>28.56</td> <td>122.18195</td> <td>134.62133</td> <td>111.03469 8</td> <td>4.22834</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>23.22</td> <td>129.00</td> <td>124.70</td> <td>105.27</td> <td>24.45</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	28.56	122.18195	134.62133	111.03469 8	4.22834	2017-18	2016-17	2015-16	2014-15	2013-14	23.22	129.00	124.70	105.27	24.45
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