



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Government Sheikh-Ul-Alam Memorial Degree College, Budgam, Kashmir, J&K.
• Name of the Head of the institution	Prof. (Dr.) Mudasir Afshan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01951256444
• Mobile No:	9419066410
• Registered e-mail	principalsamdc5@gmail.com
• Alternate e-mail	iqacbud@gmail.com
• Address	Palar, Budgam J&K, India, 191111.
• City/Town	Budgam
• State/UT	J&K
• Pin Code	191111
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University Of Kashmir				
• Name of the IQAC Coordinator	Mr. Syed Ahmad Shah				
• Phone No.	9469656886				
• Alternate phone No.	9419066410				
• Mobile	7006674356				
• IQAC e-mail address	iqacbud@gmail.com				
• Alternate e-mail address	principalsamdc5@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.samdc.edu.in/iqac-downloads/aqars				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://drive.google.com/file/d/1mQdoGgQWJPZixUde7MQAyMf935IocW6a/view?usp=share_link				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.78	2019	15/07/2019	14/07/2024
6. Date of Establishment of IQAC			16/05/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Upgradation of hut into conference hall & construction of Devri stone gate	State Government	2021	68.95 lac
Institutional 1	Facelifting/ Upgradation of GDC Budgam	State Government	2021	10.65
Institutional 1	Browsing Centre	State Government	2021	9.49
Institutional 1	Fencing of college campus	State Government	2021	6.95
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9. No. of IQAC meetings held during the year		8		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		No		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		View File		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				

11. Significant contributions made by IQAC during the current year (maximum five bullets)

In consultation with the principal, of the college development committee the IQAC has identified the areas in the college which need augmentation. (a) New clinical biochemistry lab has been established in college. (b) Establishment of Music Department Lab (c) Establishment of Anthropology Lab (d) Face uplifting and up-gradation of the institution. (e) Beautification of the campus.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Roadmap for the introduction of NEP-2020	The road map for the introduction of NEP was charted out by the college.
Beautification of a college campus	The IQAC in collaboration with the Developmental Committee of the institution charted out the plan for Beautification of the campus.
Establishment of Clinical biochemistry laboratory	Clinical biochemistry lab was established in the Main Building of the college. Basic facilities required to carry on the academic activities in the college were established in the college.
Enrichment of the college library	Keeping in view the requirement of all the subjects that are currently offered in the college, the IQAC and the college library committee after taking requisitions from all the faculties/departments, spent Rs. 808000 for the purchase of books for the central library of the college. Books were purchased for various subjects.
Proposal for separate library block	DPR for separate building for library block has been submitted and same has been approved by the concerned department.

DPR for new Eight classroom building	Development project has already been approved by the concerned department. IQAC and Development Committee of the college collaborated to ensure timely initiation of this project.
Constitution of Academics Monitoring Cell	Academics monitoring cell was constituted to improve the efficiency of the classwork and other academic activities of the college. During the online mode of education, all the faculty members submitted their monthly reports to the academics monitoring cell regarding the number of online classes conducted and the attendance of the students. Timely completion of the syllabi for all the subjects was ensured.
Intake Capacity and methods of Admission for the session 2021-2022	In order to channelize students into appropriate courses, students were admitted to the UG batch 2021 based on their academic merit with students interest given due consideration. New subjects were introduced in order to diversify subject choice for students.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Advsory Committe	03/04/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	16/03/2022
15.Multidisciplinary / interdisciplinary	
not applicable	
16.Academic bank of credits (ABC):	
Not applicable	
17.Skill development:	
<p>With massive transformations in the market, many unskilled jobs will be taken over by machines while the demand for a skilled workforce will continue to rise with every such advancement. There is an equal need of developing soft skills of communication, debate and discussion and life skills such as collaboration, teamwork, self-initiative, self-discipline; responsiveness, morality and citizenship.</p> <p>The College has offered varied Skill and Ability Enhancement Courses for various semesters and students have the choice to opt for the Skill Courses as per their liking and aptitude. Two vocational courses (Vermicompost and Accounts Executive) have been funded by the centrally sponsored Rashtriya Uchatar Shiksha Abhiyaan (RUSA) scheme.</p>	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>Almost all educational commissions and policies have uncontestedly recommended that teaching indigenous forms of knowledge and culture highly enriches the learning experiences of students and increases their sense of purpose in education. India's popularity in the world can be mainly attributed to its influence through soft power such as culture and literature. Therefore, our college offers various courses in English, Urdu, Persian and Kashmiri languages. Towards this end the college has highly qualified and technically equipped faculty members to teach these languages. The faculty of these subjects are fairly trained in using online teaching platforms as well. They have been second to none in imparting the best possible education to the students through online mode during the covid-19 pandemic-enforced lockdown. During the academic year, the college has also introduced new subjects such as Indian Music and Anthropology.</p>	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	

The college has firmly resolved to implement the Learning Outcomes Based Curriculum Framework recommended by UGC. The curriculum operational in the college during the year 2021-2022 has been designed by the affiliating university and is diligently based on LOCF guidelines framed by UGC. The college has also organised a workshop on the implementation of LOCF in the subject of chemistry in the year 2021. Academics from various colleges and universities attended the workshop. The LOCF curriculum endeavoured to increase the application of academic knowledge offered by higher educational institutions. It aims to increase the skill and market-relevant knowledge base among graduate students. LOCF is an effective tool for increasing students' employability, providing them with adequate opportunities for upward mobility.

20.Distance education/online education:

The college has collaborated with other institutions including affiliating universities to offer distance education to a vast majority of students who could not attend regular education, mainly the rural student. The college provides its available infrastructure to the concerned institutions such as the Director of Distance Education, University of Kashmir and IGNOU to carry on classwork during non-working days and hours. The Centre for Distance Education is accredited by the University of Kashmir. The coordinator of Distance Education looks after the affairs of this centre and works under the direct supervision of the College Principal. Moreover, the college organises online classes for weak learners/dropouts. The college is host to an IGNOU centre for distance education, for which the contact classes and examinations are conducted regularly in the college. This centre works directly under the Coordinator IGNOU (usually a senior faculty member of the college) and the Director of the Regional IGNOU centre.

Extended Profile

1.Programme

1.1 225

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2788

Number of students during the year

File Description	Documents
Data Template	View File

2.2 253Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 457

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 45

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 34

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	225
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2788
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	253
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	457
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	45
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	34
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	3243654
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	44
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the affiliating University. The curriculum of the subjects is framed and designed by the Board of Undergraduate Studies of the University of Kashmir along with the active participation of the faculty nominated by the University from the Affiliating Colleges. The IQAC of the college in collaboration with the timetable committee and Coordinator Examinations develops a plan of action for effective implementation of the curriculum development of the academic calendar: The college works as per the academic calendar prepared by the IQAC in consultation with all the HODs.

Timetable Committee: The college administration constitutes the Timetable Committee. The committee prepares the timetable for each semester in an academic calendar. At the department level, the timetable is prepared by the HoDs in consultation with the college timetable committee to avoid clashes for effective implementation.

Laboratories: There is optimum utilization of well-equipped laboratories for curriculum delivery of practicals. Each laboratory is fully operationalized for undergraduate courses.

Teaching Aids: The faculty uses ICT-enabled classrooms, charts, maps, models, and specimens along with chalk and whiteboard—methods like seminars, group discussions, quizzes, and case studies for effective curriculum delivery. study materials, notes and question banks are provided in the class and through emails. Educational field visits, industrial visits, and tours are also organized.

Teacher support: The college encourages the faculty to participate in the orientation and refresher courses to help them stay updated with the recent and relevant knowledge related to their subject.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://drive.google.com/file/d/17y1AQbfHD2nZF9A-3ps-ilAQae90mL-0/view?usp=share_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared by the college at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on the college website, displayed on notice boards and communicated to students as well. It is updated and revised to incorporate any changes suggested by the students. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

Compliance of Continuous Internal Evaluation with Academic Calendar: Internal Assessment Tests (IA), Assignments, Quizzes, and Seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare Internal Assessment question papers that are approved by the Heads of the respective Departments. The dates for Internal Assessment tests are mentioned in the academic calendar. The detailed Examination schedule is announced in advance, by the respective

HODs. To maintain further compliance, answer scripts/answer sheets are checked within the stipulated time after the commencement of each examination. In the case of labs and projects, internal and external practical exams and viva-voce are being conducted by the respective Departments before/after the final examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

150

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

150

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers 20 varied skill courses to inculcate different skills in students in order to increase the employability rate.

The wide range of Skill Courses helps to impart practical knowledge to students which helps them to relate to the world around them. The wide variety of Skill Courses ranging from Arts to Science to Commerce allows students to gain knowledge of subjects which are not in the domain of their major courses. The students of Science can opt for a skills course in Arts and vice-versa. The Skill Courses in Science like Computational Skills and GIS and GPS Applications help students to secure jobs in countless technical fields. Courses like English Writing Skills help students write efficiently which in turn increases their chances of employability. Courses like Sociology of Development make students aware of the society around them. Gender Sensitization promotes equality among genders to make the world a better place. These courses give students the opportunity to work as Counsellors in different fields. Apart from the above courses, all the other Skill Courses add variety to the curriculum and give the opportunity to students to gain practical knowledge of things around them.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

03

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://forms.gle/akW8ojLPW2BsDpmEA

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Students who join the college after passing class 12th are from different boards of examination and as such, they are usually a heterogeneous group having different levels of competence. Initially, class 12th scores are one indicator to judge the student's "learning ability". As the classes start, the teachers detect the slow and advanced learners during their lectures in the classroom, assignments, tutorial classes, term-end examinations, presentations, viva-voce exams, etc. The students are categorized as advanced learners and slow learners. The college caters to the needs of both slow as well as advanced learners and special programmes for advanced learners and slow learners are planned. The college organizes remedial classes and extra classes for slow learners. The teachers also encourage advanced learners to become class monitors. During Covid-19 Pandemic, all the departments of the college were instructed to conduct classes in onlinemode as per guidelines from higher authorities. Moreover, tutorial classes are held by all the departments for slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
905	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Government Sheikh ul Alam Memorial Degree College Budgam enhances the learning experience of students by conducting and organising student-centric programmes throughout the year. The college has made its integral policy to supplement the classroom with experimental learning, participative learning and problem-solving methodologies. The college has an academic-oriented learning environment that keeps the students at the centre of teaching and learning. The college practices various student-centric methods such as experimental methods, participative learning and problem-solving methodologies for enriching the learning experience of students. All the science departments and most of the social science departments integrate theoretical knowledge with practical knowledge. Regular participatory activities like group discussions, projects, field visits, educational tours, seminars, and extension lectures are regularly organized in the college and the students actively participate in these activities. The students are given individual as well as group projects and class assignments to encourage independent learning. Different student support systems are available in the college like Library, Browsing Centre, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained in basic life skills such as First Aid, Self Defense, Swach Bharat Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to the all-round development of students through extra-curricular, cocurricular and field-based activities. The objective of student-centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty uses the latest ICT tools to tide over the monotony of the conventional teaching-learning process and to make learning more interesting, engrossing and student-friendly. Faculty members of the college use ICT technology to improve the teaching and

learning process. Different softwares available online are integrated with the teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computers/laptops/tablet systems are used in the classrooms. YouTube, emails, WhatsApp groups, Telegram, Zoom and Google classrooms, WISE app are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries and share information. The academic year 2020-2021 was completely affected by the Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT-enabled tools. The use of laptops and the Internet became a common practice not only for teachers but also for students. The open educational resources such as NPTEL, youtube videos, e- journals etc. are assessed by teachers and recommended to the students (after considering their authenticity). Teachers made a swift transition from classroom to online teaching during the lockdown due to Covid-19 restrictions.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

116

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the schedule of the internal examination is decided at the beginning of the session. The teachers regularly take the unit test, which may be in the form of a written test, black-board presentation, power-point presentation, and quiz on the subject or by other methods, which the subject teacher decides. Some teachers especially in mathematics evaluate the students based on paper solving in the classrooms wherein the students solve the papers in groups and the discussion is allowed. The marks of the unit test are shown in the classrooms and also displayed on the noticeboard. The students can ask about their performance and can observe their test copies. A record of the marks obtained is written in the register. If there is any difference or discrepancy in their marks, it is immediately corrected. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has also increased. It has created interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed by the institute in terms of dealing with internal examination-related grievances. The college has an examination committee, and an internal assessment committee to deal with the various issues related to the examination. Various internal examinations are being conducted throughout the different semesters like unit tests, assignments, practical examinations, project evaluations, etc. Before conducting the internal assessments, all the teachers are advised to keep a record of all the relevant documents. The concerned teachers have to necessarily deposit a copy of the

evaluation sheet to the coordinator examination. If any student has any query or doubt regarding his/her internal assessment, he/she has to present him or herself before the examination coordinator and the coordinator in consultation with the concerned teacher redresses the grievance. Moreover, the college also has a grievance redressal cell which the students can also approach regarding internal assessment issues.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every department frames the specific Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) after rigorous consultation with all faculty members and stakeholders. All the teachers and students are well aware of Outcome Based Education (OBE), Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). These are widely propagated and publicized through various means such as display and/or communication. The Hard Copies of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. The students are also made aware of the same through meetings and Workshops level. The importance of the learning outcomes has been communicated to the teachers at the beginning of every semester by IQAC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/file/d/1JuqsmRn3bLrbm70yiU2mIBsfOEbVTErN/view?usp=share_link
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and Program Specific outcomes are evaluated by the college through two methods viz-a-viz direct and indirect methods.

Direct method: In this method, the student's knowledge and skills about the program or subject are measured through direct examinations or observations against measurable course outcomes. At the end of each semester, the affiliated university conducts examinations. Based on the result published, the course outcomes are measured. Assignments are also given during the semester and the students are encouraged to refer to the textbooks and good reference books to find out the answers and understand the expected outcome of the given problem. Moreover, regular internal assessments are also conducted to ensure that students have achieved the desired level of competencies.

Indirect method: In this method, the Alumni survey is conducted to see the performance of the pass-out students. The performance of the students is seen in:

- The percentage of students selected for higher studies in different programs/ courses across the different reputed universities of the country and abroad.
- A number of students have qualified for the different job-oriented examinations conducted by state or central governments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

465

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1o_m0SzrxLFBECQvLtYo33h0S1bUVSN16FogESFT4tGM/closedform#start=publishanalytics

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.3.1 - Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development, and the impact thereof during the year

Various programmes that our institution organized in the said year are:

1. Drug addiction/abuse under NAPDDR: -The NSS Wing of College in collaboration with the District Social Welfare Department Budgam organized a day Capacity building programme on "Drug addiction/ abuse" under National Action Plan for Drug Demand Reduction (NAPDDR)" on 28/12/2021.
2. Plantation Drive: - A plantation drive was held on the College premises on 1st April 2022. The event was organized by the NSS wing in collaboration with the Landscape and beautification committee of the college.
3. Clean India Programme: -Under Clean India Campaign a Cleanliness drive was held at Yousmarg Chararisharief, Budgam on 02/12/2021 by the NSS wing of SAM Degree College Budgam.
4. Oath ceremony of National Water Mission's (NWM) campaign with the tagline "Catch the rain, where it falls when it falls on 12-11-2021
5. The NSS wing of the college organized a one-day cleanliness drive for the cleaning of water bodies under the Clean India campaign and aegis of " Azadi ka Amrit Mahotsav" at Dodhpathri Budgam on the 16th of December 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

393

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As an institution of higher education, the college has proper infrastructure and facilities for the teaching and learning process. The campus is spread over 3.65 hectares of land with one main building housing the classrooms, laboratories and various departments and a separate classroom building with 08 mega classrooms and some departments. A separate building houses the library, reading room and the browsing centre of the college. The classrooms are spacious enough to accommodate more than 50 students at a time. The science departments viz Botany, Chemistry, Physics, Zoology and Computer application have well build laboratories. These laboratories are equipped with the latest equipment and are spacious enough to incorporate a number of students at a time. The college has well equipped Computer Science Lab, that is presently running Computer Science Application courses. The lab is well equipped with the latest computers and software that are all up to date. The Library also hosts the Browsing Centre wherein some latest Machines/PCs have been housed. Overall the college has always made attempts to ensure that students get the best of opportunities as far as learning and overall growth of students is concerned.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution runs with optimum physical infrastructure to support the academic & non-academic. The institution has 18 spacious classrooms, 05 IT-enabled science labs fully equipped with desired equipment to carry out the undergraduate lab courses, one library block housing the library, a reading hall and a browsing centre. The institution has adequate facilities for cultural activities, sports, games (indoor, and outdoor) gymnasium, a Yoga centre etc. The institution has a vast playground for students to play different outdoor games. The games

like Football, Cricket, Badminton Basketball and Kho-Kho are some of the games that are usually played at the college. The ground is well maintained and is taken care of by the Directorate of Physical Education of the college. The outdoor games are usually played for the entire summer season. However, to make sure that students get equal opportunities to play games in the winter season, the college has made sure that indoor games are also available. The college is presently having a Table Tennis court along with the facility for playing indoor games like carrom, chess and similar indoor games. These games are attended by a number of students and championships are organised from time to time by the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

96.04

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a separate block for the library, reading room and the browsing centre. The college library is comprehensive and has more than 14,000 books. As many as 3200 books were added this year alone. All the subjects that are currently offered by the college have been assigned separate sections in the library with text and reference books available for all the subjects. More than 80% of the books have been automated through SOUL-2.0 software. A separate reading area is available for all the users with distinctive areas of newspaper reading as well. A dedicated staff helps the find the necessary titles. The books are indexed, categorized according to programs and subjects and arranged alphabetically. The library has students and a separate room for the staff and also a browsing centre is housed in the nearby hall to aid the reading resources for the users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

798000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has anadequate IT infrastructure in the form of Smart Classrooms, Computer Labs, a Browsing centre, Science labs and classrooms equipped with smartboards with the operating system and a high-speed WiFi-enabled campus. All these facilities are updated regularly to keep pace with the changing trends and the growing

student base. In the year-2021, the college provided WiFi connectivity to most of the campus through the Jio-Reliance Wireless Routers which is accessible to all students, faculty & staff members. More Desktops, Printers/ Scanners/ Modems etc. as per the need and requisitions were purchased in the said year. At present all the classrooms, academic as well as administrative blocs are Local Area Network (LAN) connected. The college has a fully functional website that is run by a website admin and the information on the website is updated on daily basis. Moreover, all important notices concerning academics, examinations, and assignments are uploaded on the website duly approved by the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

44

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.44

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the proper maintenance of the infrastructure, the institution has in place various committees that directly manage all the affairs of the college and every committee works under the direct supervision of the college principal. For running the sports facilities, the college has a sports committee that aids the Directorate of Physical Education in organising various sports events and also to maintain the sports infrastructure. Similarly, the college has an Academics Monitoring Committee and Research Committee to directly look after the academics and the science laboratories respectively. The college library committee with the college librarian as its secretary looks after all the affairs related to the college library. From issuing tenders to purchasing books and providing a feasible environment for the students and staff members to make the best use of the library resources, the library committee is one of the most vibrant committees of the college. The Audit and Physical Verification Committee conducts an annual audit of all the physical facilities of the college and reports the deficiencies and weaknesses directly to the advisory committee and to the principal of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the**

Government during the year**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

442

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

57

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1083

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1083

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

100

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

116

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure by engaging them in administrative, co-curricular and extracurricular activities as members of the committees. They actively participate in committee meetings, particularly in IQAC, Time Table and Sports. Other than this the institution ensures the active and proactive participation of students in various co-curricular and extracurricular activities viz, sports, debates etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. The College has already established an Alumni Association committee, whose registration is under process. Meanwhile, the committee does all the necessary activities as warranted under the Alumni Association Activities. The committee has contributed significantly through financial and non-financial means during the year. The prominent activity of the alumni association committee during the year has been that the committee identified the students who were not able to meet their admission and examination fees and who later get financial support through voluntary contributions from the college staff. Moreover, the committee has opened the Alumni Registration link on the college website for online registration. The committee remains proactive

in ensuring the smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution's Vision and Mission reflect the distinctive features of this Institution. The College caters to the educational, social, and cultural needs of the students. The college has in place a strong and effective governance structure with a participatory mode of decision-making and implementation. The Administrative Department of Higher Education, Government of Jammu & Kashmir, formulates all major policy initiatives like admission, finances and infrastructure, etc. Nevertheless, the day-to-day functioning of the college, working out its requirement, transacting academic business, maintaining and improving physical infrastructure, monitoring and executing various academic plans, holding curricular, co-curricular and extra-curricular events etc. is absolutely in the hands of the Administrator of the Institution i.e. the Principal of the college. The academics and co-curricular activities of the Institution, are looked after by the faculty of various departments. All departmental affairs are run by the concerned Heads of the Department (HODs) with the active involvement of the departmental colleagues. Similarly, the sports department is functioning under the supervision of the Director of Physical Education (also known as PTI) and the library affairs are managed by the Librarian. Moreover, the Institution is run through various functional committees which are framed each year at the beginning of the session.

File Description	Documents
Paste link for additional information	https://www.samdc.edu.in/pages.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in a decentralized form of management and for this purpose committees headed by various faculty members have been devised in tune with the UGC guidelines. The college staff counsel meets regularly to frame various committees for the smooth functioning of the college. To name a few committees and the roles they play in the overall development of the college are mentioned below; 1. College Development Committee: Takes care of all the developmental projects/construction works/repair & renovation etc. of the college 2. Admission Committee: Devises the strategies for the admission process at the beginning of every academic year. 3. Examination Committee: All the examinations are conducted under the supervision of this committee which works in close association with Affiliating University. A complete list of all the committees can be seen in the attached document.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is on the path of development and at every step, the college administration strives hard to improve in every field. All the developmental works as well as the academic targets in the college are executed through a strategic plan. To execute a particular work, brainstorming meetings are held and after the inputs and suggestions from various quarters, a strategic plan is developed. Once the plans are approved by the concerned authority, the particular committee is instructed to work on the strategic plan to achieve its goal. Constant support from the institution is offered for the successful execution of the strategic plan. Usually, the college frames two types of targets:

(i) Short-term: They are planned and executed by the institution and include both academic targets and infrastructural plans.

(ii) Long-term: they are planned by the institution and then a Detailed Project Report (DPR) is framed in consultation with the experts from different executing agencies, R&B, SICOP, etc. Then the DPR is submitted to the Higher Education Department for approval and execution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the overall in-charge and Head of the Institution, functioning as a DDO (Drawing Disbursing Officer) designated by the UT Government. The major policies are drafted by the Govt. in consultation with College Principals. The employees are governed by Govt. service rules. Moreover, the appointments are made by Govt. through Public Service Commission, (PSC for Gazetted) and the Service Selection Recruitment Board, (SSRB for Non-Gazetted). At the Institute level, the Principal is responsible for all financial transactions and administrative measures, academics and related functions. The Principal is assisted with all administrative matters by an establishment section which is under the control of the head Assistant who is a direct liaison between the office and the Principal. The Institution has an Accounts Section headed by an Accountant, deputed from the Finance Department of the UT Government. All the financial transactions are dealt with by the Accounts Section. The academics and co-curricular activities, the soul of the Institution, are looked after by the faculty, belonging to different subjects, each subject having a department. Similarly, the sports department is functioning under the Director of Physical Education (also known as PTI) and the Library under the librarian and the supporting staff

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.samdc.edu.in/pages.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The employees of the Institution both teaching as well as non-teaching, are covered under General Provident Fund Scheme or New Pension Scheme. The employees are mandatorily a part of GPF or NPS. Besides, the employees are also covered under State Life Insurance (SLI) Scheme. In addition, all the permanent staff of the college is covered under the yearly Health Insurance Scheme opted for by the UT government. For all of these schemes, the employees have to make necessary contributions which are deducted at source. No employee, except the daily wagers or contractual employees, is outside the purview of these schemes.

In addition, the special Bank loan schemes for employees particularly for housing, vehicle, electronic gadgets etc. are also available to faculty and other employees of the institution. Besides, female teaching and non-teaching staff can avail of Maternity Leave as per Government rules. Male teaching and non-

teaching staff can avail of Paternity Leave of 15 days. Study leave is also provided to both teaching and non-teaching staff. Facilitating the teaching staff to participate and present papers in Conferences/ Seminars/ Workshops/ FDP, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the UGC guidelines, the Annual Performance Reports (APRs) for the teachers comprehensively catches the whole gamut of activities engaged by the faculty in the Institution. It encompasses the teaching performance including the number of

teaching hours and associated activities. The proforma also demands their performance in various activities of the Institution like participation in curricular, co-curricular and extracurricular activities as members of various committees. New teaching methods and innovative practices adopted by the teachers during the course of their academic transactions are to be highlighted and well-supported. The teachers have to participate in the governance of the college through various committees and support themselves for just appraisal at the hands of the Principal of the college. A due note is taken of the activities related to self-enhancement regarding participation in seminars, conferences and research papers and books.

It is pertinent to mention that the promotion of the teaching staff to the next higher positions is always subject to a consistently good performance appraisal of the concerned teacher. That includes good results for the students in his class as well as healthy participation in relevant academic programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Funds/ grants received by the institution from the government and the local College Pool Fund are scrutinized from time to time by a well-established mechanism of yearly audits. The institution is a part of the UT government, the finances are strictly audited on yearly basis by the Accountant General's (AG's) office of Government.

Apart from the yearly audits, the Finance Department of the UT government has access to all the financial documentation of the Institution throughout the year and they carry out their own audits at their will.

Besides, the internal audit committee of the institution also conducts audits regularly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major source of income for the institution is the grants received from UT Government and the local College Pool Fund. These funds are utilized for all academic and administrative activities. There is a robust and effective procedure for the utilization of these financial resources. The institution has a well-defined budgeting system which includes regular expenses like staff payments and benefits, academic expenses, maintenance, and expenses on other facilities like refreshments on account of the conduct of different activities, the celebration of important days, etc.

The annual budget is formulated as per the requirements, planned co-curricular activities, laboratory work etc. before the start of the financial year. All the funds are utilized by the purchase committee of the college under the supervision of the Principal. Most of the purchases are done through Govt. marketing (GeM). The comparative statement is prepared with cost, quality, and specification details. The purchase order is placed and the bills are processed and the payment is released through an online

system. Besides, there is a systematic mechanism for the release of payments for day-to-day expenses like payment for consumables, etc. Provision is also made for emergency expenditure as per the requirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institution has been contributing significantly to institutionalizing the quality assurance strategies and processes.

Following are the key aspects IQAC has focussed on improving the quality of academics in the institute.

1. Conduction of meetings on regular basis with good involvement of stakeholders
2. Standard formats for all the feedback forms
3. Quality initiatives through various institute-level committees
4. Counselling/Induction sessions at the start of the academic year for new entrants
5. the organisation of social activities through the active NSS unit of the institute
6. Career counselling and career opportunities for pass-out students
7. Awareness Programme on "Prevention of Drug Abuse among College Students"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institute has a very active IQAC and institute-level academic monitoring committee headed by the institute-level academic coordinator, through which all the academic activities including teaching-learning processes and learning outcomes are monitored and various initiatives are taken to improve the quality of teaching imparted in the institute.

Institute has adopted an outcome-based education methodology which has been implemented through the institute-level academic coordinator, departmental academic coordinator and head of various departments.

A few major aspects of the teaching-learning process, structure and methodologies in the institute are

1. Introduction and establishment of new departments like Music and Anthropology.
2. Creating a Research Environment for better growth of the university.
3. Promotion and Institutionalization of the Mentor-Mentee System.
4. Participation in flagship schemes of the union viz. Nasha Mukt Bharat Abhiyaan, Swachh Bharat Mission etc. together with traditional initiatives of bridging the gap between campus & community development through NSS, and other committees etc.
5. Infrastructural development is another aspect to which the IQAC has been paying attention.
6. Initiatives have been taken by IQAC for introducing skill-based courses in colleges for enhancing the employability of students.
7. Academic calendar and adherence to the academic calendar

8. Setting of Course outcomes, program outcomes and program-specific outcomes

9. Feedback system for evaluation of faculty from students

10. Review all the academic and administrative processes through academic and administrative audits.

File Description	Documents
Paste link for additional information	https://www.samdc.edu.in/#
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being an institution with a high number of girl enrolment, and at the same time being a Co-educational nodal college in the district, every effort has been taken to ensure the promotion of

gender equity without discrimination or gender bias of any sort. The college has established a full-fledged committee for the purpose designated as Gender Sensitisation Committee against Sexual Harassment or GSCASH, which functions at multiple levels in ensuring that no gender-related offence takes place within the college premises. It also undertakes awareness programmes for inculcating a favourable mindset for all irrespective of gender differences. The Committee also works in coordination with various other groups and like-minded organizations who work in the field of women empowerment and occasionally organizes events like Self-defence for women and the like. This is beside the various other measures already undertaken by the College for creating a favourable environment for the female staff and students of the college, which includes a separate female staff room, separate washrooms for girl students and creating a general congenial atmosphere for girls in the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College possesses a robust and dynamic system for waste

management within its Premises. Various ways of managing the waste material be it solid or liquid is managed In a manner to cause maximum recycling of the material and minimal damage to soil and the Environment. Large pits dug within the campus for solid waste disposal are checked and inspected on regular basis to ensure speedy disposal and maximum recycling of the solid and Bio-degradable waste material. On regular basis, the solid waste from various smaller pits and Dust Bins located/kept at various points in the College Premises is collected and carried to the main dumping pit. Similarly, there is an underground integrated concretized system of canals that Channels the liquid waste along with sewage water to different locations on the outer Sides of the college premises. Several Cleanliness drives were undertaken by Various Committees of the College like NSS volunteers to inculcate the spirit of Swachata or Cleanliness among the students and staff members of the College. Special cleanliness Campaigns were undertaken by students at some prominent tourist destinations like Yusmarg. Special efforts are undertaken to minimize the production of biomedical waste Especially from the laboratories of the Science Departments. Due care is taken to dump the waste at sites where there is the least possibility of its exposure to humans and also to ensure the maximum possibility of its natural recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

C. Any 2 of the above

reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college, being located in a district with people coming from various diverse backgrounds and affinities in terms of beliefs, linguistic and economic terms, earnestly attempts to provide platform for representation of all these diversities. It is also in tune with the message of the patron saint of Kashmir, Shaikhul Alam, in whose respect the college has been named. During the current year, special attention was paid to encouraging students to participate in musical and cultural programmes showcasing various facets of the inclusive heritage of Kashmir. To provide a platform to the students with talents in these fields, elaborate cultural programmes were planned for the purpose, many of which could not be undertaken due to Covid-19 restrictions, the rest of which are planned for the coming year. The concerned committees in collaboration with the music department of the college trained groups of students in the performance of cultural and musical genres like Roaf, Bangra, Qawali, Naat etc to inculcate and promote the ingrained inclusiveness in the cultural heritage of the region. Various courses are offered under the scheme of Modern Indian Languages (MIL) and Skill Enhancement Courses (SEC) to bring in linguistic diversity. Various programmes in this direction are scheduled for the coming year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes an active part in inculcating and imparting the importance of Constitutional obligations, citizen rights, duties and responsibilities among its staff and students. Elaborate arrangements are made for organizing and celebrating days of national importance especially Independence Day, Republic Day, and Gandhi Jayanti. Oath-taking sessions are organized on special occasions in order to highlight the message of Values enshrined in the Constitution and as bequeathed by the Indian National Movement. To commemorate the birth anniversary of the Iron Man of India, Sardar Vallabhai Patel, "Rashtriya Ekta Diwas" was observed at Govt. Sheikh-Ul-Alam Memorial Degree College, Budgam on 31-10-2021. On this occasion, the employees of the college took the Rashtriya Ekta Diwas pledge on the college premises and also recollected the significant role played by Sardar Patel in forging the unity and integrity of the Indian Nation-state. Lectures, Quiz programmes, debates, poster-making events and other similar awareness programmes are organized on these occasions to highlight the importance of prominent freedom fighters of the Indian National Movement and their sacrifices in the path of freedom of the nation. The NSS volunteers took part in the Clean India Programme as part of the Swachhe Bharat Campaign to highlight the duties of citizens in keeping our environs clean and safe.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts B. Any 3 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

It is a regular and important part of the activities of the College to organize and celebrate days and events of National and International importance. Elaborate arrangements are made for such occasions in advance for which various committees of the College collaborate in order to conduct such programmes smoothly and successfully. The days of National importance like Independence Day, Republic Day and Gandhi Jayanti are celebrated on a grand level. Students are encouraged to participate in various programmes Organized as part of the celebrations. Various other important days of national and international importance like Environmental Awareness Day, International Youth Day and The like are regular parts of the activities calendar of the College. Special programmes for remembering the sacrifices of forgotten freedom fighters were organized, where students and staff participated in various activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

One of the most challenging tasks of the year remained to impart education while the COVID pandemic was still around. In such a situation digital learning and making students aware of the various new methods available remained a matter of continuing importance for the staff of the college, especially the teaching staff. In this direction, the faculty took it upon themselves to adapt to the new challenging situations on multiple fronts. The students have imparted knowledge as per their curriculum, and at the same time, The updated ways and methods to keep themselves safe from the effects of the pandemic whether physical or psychological were also communicated to them. With the pandemic receding, the mental and psychological mentorship needed to make the students come out of the difficult experience was imparted by the faculty through various digital and counselling methods. The College took a lead in the efforts to digitize most of the documentation processes that used to be undertaken manually. Most of the activities have been gradually shifted to digital plate forms, whether it be salary bills, purchase of various items for the college, online tendering for various developmental works or student scholarship schemes, or communicating to the staff and students through various digital plate forms. This is also part of the digitization efforts undertaken by the J&K UT administration in order to bring down the possibility of corrupt practices and bring in more accountability.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The one area where the performance of the college remained distinctive during the year has been in the awareness towards environmental issues and matters. The college launched/collaborated and took an active part in various activities and campaigns launched in this regard. Many departments of the college and various committees took a leading role in undertaking activities related to various aspects of environmental protection, ecological conservation and related matters. In this regard, a plantation drive was organised on the College premises on 1st April 2022. The event was organized by the NSS wing in collaboration with the Landscape and Beautification Committee of the college. The main objective of this drive was to sensitize the students towards the need to preserve our environment and ecology and also to enhance the tree cover on the campus. Faculty and students of the College enthusiastically participated in the programme by planting various varieties of tree saplings in different parts of the college premises. Continuing with these efforts the college was actively involved in several eco-conservation and Ecologically friendly activities both within the college premises as well as outside the college premises, Especially at the popular tourist destinations of the district and the villages adopted by the College.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the affiliating University. The curriculum of the subjects is framed and designed by the Board of Undergraduate Studies of the University of Kashmir along with the active participation of the faculty nominated by the University from the Affiliating Colleges. The IQAC of the college in collaboration with the timetable committee and Coordinator Examinations develops a plan of action for effective implementation of the curriculum development of the academic calendar: The college works as per the academic calendar prepared by the IQAC in consultation with all the HODs.

Timetable Committee: The college administration constitutes the Timetable Committee. The committee prepares the timetable for each semester in an academic calendar. At the department level, the timetable is prepared by the HoDs in consultation with the college timetable committee to avoid clashes for effective implementation.

Laboratories: There is optimum utilization of well-equipped laboratories for curriculum delivery of practicals. Each laboratory is fully operationalized for undergraduate courses.

Teaching Aids: The faculty uses ICT-enabled classrooms, charts, maps, models, and specimens along with chalk and whiteboard—methods like seminars, group discussions, quizzes, and case studies for effective curriculum delivery. study materials, notes and question banks are provided in the class and through emails. Educational field visits, industrial visits, and tours are also organized.

Teacher support: The college encourages the faculty to participate in the orientation and refresher courses to help them stay updated with the recent and relevant knowledge related to their subject.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://drive.google.com/file/d/17y1AQbfHD2nZF9A-3ps-i1AQae90mL-0/view?usp=share_link

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared by the college at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on the college website, displayed on notice boards and communicated to students as well. It is updated and revised to incorporate any changes suggested by the students. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

Compliance of Continuous Internal Evaluation with Academic Calendar: Internal Assessment Tests (IA), Assignments, Quizzes, and Seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare Internal Assessment question papers that are approved by the Heads of the respective Departments. The dates for Internal Assessment tests are mentioned in the academic calendar. The detailed Examination schedule is announced in advance, by the respective HODs. To maintain further compliance, answer scripts/answer sheets are checked within the stipulated time after the commencement of each examination. In the case of labs and projects, internal and external practical exams and viva-voce are being conducted by the respective Departments before/after the final examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution

A. All of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

150

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

150

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers 20 varied skill courses to inculcate different skills in students in order to increase the employability rate. The wide range of Skill Courses helps to impart practical knowledge to students which helps them to relate to the world around them. The wide variety of Skill Courses ranging from Arts to Science to Commerce allows students to gain knowledge of subjects which are not in the domain of their major courses. The students of Science can opt for a skills course in Arts and vice-versa. The Skill Courses in Science like Computational Skills and GIS and GPS Applications help students to secure jobs in countless technical fields. Courses like English Writing Skills help students write efficiently which in turn increases their chances of employability. Courses like Sociology of Development make students aware of the society around them. Gender Sensitization promotes equality among genders to make the world

a better place. These courses give students the opportunity to work as Counsellors in different fields. Apart from the above courses, all the other Skill Courses add variety to the curriculum and give the opportunity to students to gain practical knowledge of things around them.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

03

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://forms.gle/akW8ojLPW2BsDpmEA

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Students who join the college after passing class 12th are from different boards of examination and as such, they are usually a heterogeneous group having different levels of competence. Initially, class 12th scores are one indicator to judge the student's "learning ability". As the classes start, the teachers detect the slow and advanced learners during their lectures in the classroom, assignments, tutorial classes, term-end examinations, presentations, viva-voce exams, etc. The students are categorized as advanced learners and slow learners. The college caters to the needs of both slow as well as advanced learners and special programmes for advanced learners and slow learners are planned. The college organizes remedial classes and extra classes for slow learners. The teachers also encourage advanced learners to become class monitors. During Covid-19 Pandemic, all the departments of the college were instructed to conduct classes in onlinemode as per guidelines from higher authorities. Moreover, tutorial classes are held by all the departments for slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
905	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Government Sheikh ul Alam Memorial Degree College Budgam enhances the learning experience of students by conducting and organising student-centric programmes throughout the year. The college has made its integral policy to supplement the classroom with experimental learning, participative learning and problem-solving methodologies. The college has an academic-oriented learning environment that keeps the students at the centre of teaching and learning. The college practices various student-centric methods such as experimental methods, participative learning and problem-solving methodologies for enriching the learning experience of students. All the science departments and most of the social science departments integrate theoretical knowledge with practical knowledge. Regular participatory activities like group discussions, projects, field visits, educational tours, seminars, and extension lectures are regularly organized in the college and the students actively participate in these activities. The students are given individual as well as group projects and class assignments to encourage independent learning. Different student support systems are available in the college like Library, Browsing Centre, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained in basic life skills such as First Aid, Self Defense, Swachh Bharat Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to the all-round

development of students through extra-curricular, cocurricular and field-based activities. The objective of student-centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty uses the latest ICT tools to tide over the monotony of the conventional teaching-learning process and to make learning more interesting, engrossing and student-friendly. Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online are integrated with the teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computers/laptops/tablet systems are used in the classrooms. YouTube, emails, WhatsApp groups, Telegram, Zoom and Google classrooms, WISE app are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries and share information. The academic year 2020-2021 was completely affected by the Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT-enabled tools. The use of laptops and the Internet became a common practice not only for teachers but also for students. The open educational resources such as NPTEL, youtube videos, e- journals etc. are assessed by teachers and recommended to the students (after considering their authenticity). Teachers made a swift transition from classroom to online teaching during the lockdown due to Covid-19 restrictions.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

116

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the schedule of the internal examination is decided at the beginning of the session. The teachers regularly take the unit test, which may be in the form of a written test, black-board presentation, power-point presentation, and quiz on the subject or by other methods, which the subject teacher decides. Some teachers especially in mathematics evaluate the students based on paper solving in the classrooms wherein the students solve the papers in groups and the discussion is allowed. The marks of the unit test are shown in the classrooms and also displayed on the noticeboard. The students can ask about their performance and can observe their test copies. A record of the marks obtained is written in the register. If there is any difference or discrepancy in their marks, it is immediately corrected. The method of internal assessment helps the teachers to evaluate the students more

appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has also increased. It has created interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed by the institute in terms of dealing with internal examination-related grievances. The college has an examination committee, and an internal assessment committee to deal with the various issues related to the examination. Various internal examinations are being conducted throughout the different semesters like unit tests, assignments, practical examinations, project evaluations, etc. Before conducting the internal assessments, all the teachers are advised to keep a record of all the relevant documents. The concerned teachers have to necessarily deposit a copy of the evaluation sheet to the coordinator examination. If any student has any query or doubt regarding his/her internal assessment, he/she has to present him or herself before the examination coordinator and the coordinator in consultation with the concerned teacher redresses the grievance. Moreover, the college also has a grievance redressal cell which the students can also approach regarding internal assessment issues.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every department frames the specific Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) after rigorous consultation with all faculty members and stakeholders. All the teachers and students are well aware of Outcome Based Education (OBE), Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). These are widely propagated and publicized through various means such as display and/or communication. The Hard Copies of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. The students are also made aware of the same through meetings and Workshops level. The importance of the learning outcomes has been communicated to the teachers at the beginning of every semester by IQAC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/file/d/1JuqsmRn3bLrbm70yiU2mIBsfOEbVTErN/view?usp=share_link
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and Program Specific outcomes are evaluated by the college through two methods viz-a-viz direct and indirect methods.

Direct method: In this method, the student's knowledge and skills about the program or subject are measured through direct examinations or observations against measurable course outcomes. At the end of each semester, the affiliated university conducts examinations. Based on the result published, the course outcomes are measured. Assignments are also given during the semester and the students are encouraged to refer to the textbooks and good reference books to find out the answers and understand the expected outcome of the given problem. Moreover, regular internal assessments are also conducted to ensure that students have achieved the desired level of competencies.

Indirect method: In this method, the Alumni survey is conducted to see the performance of the pass-out students. The performance of the students is seen in:

- The percentage of students selected for higher studies in different programs/ courses across the different reputed universities of the country and abroad.
- A number of students have qualified for the different job-oriented examinations conducted by state or central governments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

465

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1o_m0SzrxLFBECQvLtYo33h0S1bUVSN16FogESFT4tGM/closedform#start=publishanalytics

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.3.1 - Extension activities are carried out in the neighbourhood community, sensitizing students to social issues,

for their holistic development, and the impact thereof during the year

Various programmes that our institution organized in the said year are:

1. Drug addiction/abuse under NAPDDR: -The NSS Wing of College in collaboration with the District Social Welfare Department Budgam organized a day Capacity building programme on "Drug addiction/ abuse" under National Action Plan for Drug Demand Reduction (NAPDDR)" on 28/12/2021.
2. Plantation Drive: - A plantation drive was held on the College premises on 1st April 2022. The event was organized by the NSS wing in collaboration with the Landscape and beautification committee of the college.
3. Clean India Programme: -Under Clean India Campaign a Cleanliness drive was held at Yousmarg Chararisharief, Budgam on 02/12/2021 by the NSS wing of SAM Degree College Budgam.
4. Oath ceremony of National Water Mission's (NWM) campaign with the tagline "Catch the rain, where it falls when it falls on 12-11-2021
5. The NSS wing of the college organized a one-day cleanliness drive for the cleaning of water bodies under the Clean India campaign and aegis of " Azadi ka Amrit Mahotsav" at Dodhpathri Budgam on the 16th of December 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

393

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As an institution of higher education, the college has proper infrastructure and facilities for the teaching and learning process. The campus is spread over 3.65 hectares of land with one main building housing the classrooms, laboratories and various departments and a separate classroom building with 08 mega classrooms and some departments. A separate building

houses the library, reading room and the browsing centre of the college. The classrooms are spacious enough to accommodate more than 50 students at a time. The science departments viz Botany, Chemistry, Physics, Zoology and Computer application have well build laboratories. These laboratories are equipped with the latest equipment and are spacious enough to incorporate a number of students at a time. The college has well equipped Computer Science Lab, that is presently running Computer Science Application courses. The lab is well equipped with the latest computers and software that are all up to date. The Library also hosts the Browsing Centre wherein some latest Machines/PCs have been housed. Overall the college has always made attempts to ensure that students get the best of opportunities as far as learning and overall growth of students is concerned.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution runs with optimum physical infrastructure to support the academic & non-academic. The institution has 18 spacious classrooms, 05 IT-enabled science labs fully equipped with desired equipment to carry out the undergraduate lab courses, one library block housing the library, a reading hall and a browsing centre. The institution has adequate facilities for cultural activities, sports, games (indoor, and outdoor) gymnasium, a Yoga centre etc. The institution has a vast playground for students to play different outdoor games. The games like Football, Cricket, Badminton Basketball and Kho-Kho are some of the games that are usually played at the college. The ground is well maintained and is taken care of by the Directorate of Physical Education of the college. The outdoor games are usually played for the entire summer season. However, to make sure that students get equal opportunities to play games in the winter season, the college has made sure that indoor games are also available. The college is presently having a Table Tennis court along with the facility for playing indoor games like carrom, chess and similar indoor games. These games are attended by a number of students and championships

are organised from time to time by the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

96.04

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has a separate block for the library, reading room and the browsing centre. The college library is comprehensive and has more than 14,000 books. As many as 3200 books were added this year alone. All the subjects that are currently offered by the college have been assigned separate sections in the library with text and reference books available for all the subjects. More than 80% of the books have been automated through SOUL-2.0 software. A separate reading area is available for all the users with distinctive areas of newspaper reading as well. A dedicated staff helps the find the necessary titles. The books are indexed, categorized according to programs and subjects and arranged alphabetically. The library has students and a separate room for the staff and also a browsing centre is housed in the nearby hall to aid the reading resources for the users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

798000	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
15	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>The college has anadequate IT infrastructure in the form of Smart Classrooms, Computer Labs, a Browsing centre, Science labs and classrooms equipped with smartboards with the operating system and a high-speed WiFi-enabled campus. All these facilities are updated regularly to keep pace with the changing trends and the growing student base. In the year-2021, the college provided WiFi connectivity to most of the campus through the Jio-Reliance Wireless Routers which is accessible to all students, faculty & staff members. More Desktops, Printers/ Scanners/ Modems etc. as per the need and requisitions were purchased in the said year. At present all the classrooms, academic as well as administrative blocs are Local Area Network (LAN) connected. The college has a fully functional website that is run by a website admin and the information on the website is updated on daily basis. Moreover, all important notices concerning academics, examinations, and assignments are uploaded on the website duly approved by the Principal.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

44

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.44

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the proper maintenance of the infrastructure, the institution has in place various committees that directly manage all the affairs of the college and every committee works under the direct supervision of the college principal. For running the sports facilities, the college has a sports committee that aids the Directorate of Physical Education in organising various sports events and also to maintain the sports infrastructure. Similarly, the college has an Academics Monitoring Committee and Research Committee to directly look after the academics and the science laboratories respectively. The college library committee with the college librarian as its secretary looks after all the affairs related to the college library. From issuing tenders to purchasing books and providing a feasible environment for the students and staff members to make the best use of the library resources, the library committee is one of the most vibrant committees of the college. The Audit and Physical Verification Committee conducts an annual audit of all the physical facilities of the college and reports the deficiencies and weaknesses directly to the advisory committee and to the principal of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

442

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

57

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1083

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1083

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

100	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
116	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

1	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>Students are given exposure by engaging them in administrative, co-curricular and extracurricular activities as members of the committees. They actively participate in committee meetings, particularly in IQAC, Time Table and Sports. Other than this the institution ensures the active and proactive participation of students in various co-curricular and extracurricular activities viz, sports, debates etc.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<p>5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)</p> <p>5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year</p>	
07	

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association that contributes significantly to the development of the institution through financial and/or other support services The College has already established an Alumni Association committee, whose registration is under process. Meanwhile, the committee does all the necessary activities as warranted under the Alumni Association Activities. The committee has contributed significantly through financial and non-financial means during the year. The prominent activity of the alumni association committee during the year has been that the committee identified the students who were not able to meet their admission and examination fees and who later get financial support through voluntary contributions from the college staff. Moreover, the committee has opened the Alumni Registration link on the college website for online registration. The committee remains proactive in ensuring the smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution's Vision and Mission reflect the distinctive features of this Institution. The College caters to the educational, social, and cultural needs of the students. The college has in place a strong and effective governance structure with a participatory mode of decision-making and implementation. The Administrative Department of Higher Education, Government of Jammu & Kashmir, formulates all major policy initiatives like admission, finances and infrastructure, etc. Nevertheless, the day-to-day functioning of the college, working out its requirement, transacting academic business, maintaining and improving physical infrastructure, monitoring and executing various academic plans, holding curricular, co-curricular and extra-curricular events etc. is absolutely in the hands of the Administrator of the Institution i.e. the Principal of the college. The academics and co-curricular activities of the Institution, are looked after by the faculty of various departments. All departmental affairs are run by the concerned Heads of the Department (HODs) with the active involvement of the departmental colleagues. Similarly, the sports department is functioning under the supervision of the Director of Physical Education (also known as PTI) and the library affairs are managed by the Librarian. Moreover, the Institution is run through various functional committees which are framed each year at the beginning of the session.

File Description	Documents
Paste link for additional information	https://www.samdc.edu.in/pages.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in a decentralized form of management and

for this purpose committees headed by various faculty members have been devised in tune with the UGC guidelines. The college staff counsel meets regularly to frame various committees for the smooth functioning of the college. To name a few committees and the roles they play in the overall development of the college are mentioned below; 1. College Development Committee: Takes care of all the developmental projects/construction works/repair & renovation etc. of the college 2. Admission Committee: Devises the strategies for the admission process at the beginning of every academic year. 3. Examination Committee: All the examinations are conducted under the supervision of this committee which works in close association with Affiliating University. A complete list of all the committees can be seen in the attached document.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is on the path of development and at every step, the college administration strives hard to improve in every field. All the developmental works as well as the academic targets in the college are executed through a strategic plan. To execute a particular work, brainstorming meetings are held and after the inputs and suggestions from various quarters, a strategic plan is developed. Once the plans are approved by the concerned authority, the particular committee is instructed to work on the strategic plan to achieve its goal. Constant support from the institution is offered for the successful execution of the strategic plan. Usually, the college frames two types of targets:

(i) Short-term: They are planned and executed by the institution and include both academic targets and infrastructural plans.

(ii) Long-term: they are planned by the institution and then a Detailed Project Report (DPR) is framed in consultation with the experts from different executing agencies, R&B, SICOP, etc. Then the DPR is submitted to the Higher Education Department

for approval and execution.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the overall in-charge and Head of the Institution, functioning as a DDO (Drawing Disbursing Officer) designated by the UT Government. The major policies are drafted by the Govt. in consultation with College Principals. The employees are governed by Govt. service rules. Moreover, the appointments are made by Govt. through Public Service Commission, (PSC for Gazetted) and the Service Selection Recruitment Board, (SSRB for Non-Gazetted). At the Institute level, the Principal is responsible for all financial transactions and administrative measures, academics and related functions. The Principal is assisted with all administrative matters by an establishment section which is under the control of the head Assistant who is a direct liaison between the office and the Principal. The Institution has an Accounts Section headed by an Accountant, deputed from the Finance Department of the UT Government. All the financial transactions are dealt with by the Accounts Section. The academics and co-curricular activities, the soul of the Institution, are looked after by the faculty, belonging to different subjects, each subject having a department. Similarly, the sports department is functioning under the Director of Physical Education (also known as PTI) and the Library under the librarian and the supporting staff

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.samdc.edu.in/pages.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The employees of the Institution both teaching as well as non-teaching, are covered under General Provident Fund Scheme or New Pension Scheme. The employees are mandatorily a part of GPF or NPS. Besides, the employees are also covered under State Life Insurance (SLI) Scheme. In addition, all the permanent staff of the college is covered under the yearly Health Insurance Scheme opted for by the UT government. For all of these schemes, the employees have to make necessary contributions which are deducted at source. No employee, except the daily wagers or contractual employees, is outside the purview of these schemes.

In addition, the special Bank loan schemes for employees particularly for housing, vehicle, electronic gadgets etc. are also available to faculty and other employees of the institution. Besides, female teaching and non-teaching staff

can avail of Maternity Leave as per Government rules. Male teaching and non-teaching staff can avail of Paternity Leave of 15 days. Study leave is also provided to both teaching and non-teaching staff. Facilitating the teaching staff to participate and present papers in Conferences/ Seminars/ Workshops/ FDP, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the UGC guidelines, the Annual Performance Reports (APRs) for the teachers comprehensively catches the whole gamut of activities engaged by the faculty in the Institution. It

encompasses the teaching performance including the number of teaching hours and associated activities. The proforma also demands their performance in various activities of the Institution like participation in curricular, co-curricular and extracurricular activities as members of various committees. New teaching methods and innovative practices adopted by the teachers during the course of their academic transactions are to be highlighted and well-supported. The teachers have to participate in the governance of the college through various committees and support themselves for just appraisal at the hands of the Principal of the college. A due note is taken of the activities related to self-enhancement regarding participation in seminars, conferences and research papers and books.

It is pertinent to mention that the promotion of the teaching staff to the next higher positions is always subject to a consistently good performance appraisal of the concerned teacher. That includes good results for the students in his class as well as healthy participation in relevant academic programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Funds/ grants received by the institution from the government and the local College Pool Fund are scrutinized from time to time by a well-established mechanism of yearly audits. The institution is a part of the UT government, the finances are strictly audited on yearly basis by the Accountant General's (AG's) office of Government.

Apart from the yearly audits, the Finance Department of the UT government has access to all the financial documentation of the Institution throughout the year and they carry out their own audits at their will.

Besides, the internal audit committee of the institution also conducts audits regularly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major source of income for the institution is the grants received from UT Government and the local College Pool Fund. These funds are utilized for all academic and administrative activities. There is a robust and effective procedure for the utilization of these financial resources. The institution has a well-defined budgeting system which includes regular expenses like staff payments and benefits, academic expenses, maintenance, and expenses on other facilities like refreshments on account of the conduct of different activities, the celebration of important days, etc.

The annual budget is formulated as per the requirements, planned co-curricular activities, laboratory work etc. before the start of the financial year. All the funds are utilized by the purchase committee of the college under the supervision of the Principal. Most of the purchases are done through Govt.

marketing (GeM). The comparative statement is prepared with cost, quality, and specification details. The purchase order is placed and the bills are processed and the payment is released through an online system. Besides, there is a systematic mechanism for the release of payments for day-to-day expenses like payment for consumables, etc. Provision is also made for emergency expenditure as per the requirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institution has been contributing significantly to institutionalizing the quality assurance strategies and processes.

Following are the key aspects IQAC has focussed on improving the quality of academics in the institute.

- 1. Conduction of meetings on regular basis with good involvement of stakeholders**
- 2. Standard formats for all the feedback forms**
- 3. Quality initiatives through various institute-level committees**
- 4. Counselling/Induction sessions at the start of the academic year for new entrants**
- 5. the organisation of social activities through the active NSS unit of the institute**
- 6. Career counselling and career opportunities for pass-out students**
- 7. Awareness Programme on "Prevention of Drug Abuse among College Students"**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institute has a very active IQAC and institute-level academic monitoring committee headed by the institute-level academic coordinator, through which all the academic activities including teaching-learning processes and learning outcomes are monitored and various initiatives are taken to improve the quality of teaching imparted in the institute.

Institute has adopted an outcome-based education methodology which has been implemented through the institute-level academic coordinator, departmental academic coordinator and head of various departments.

A few major aspects of the teaching-learning process, structure and methodologies in the institute are

1. Introduction and establishment of new departments like Music and Anthropology.
2. Creating a Research Environment for better growth of the university.
3. Promotion and Institutionalization of the Mentor-Mentee System.
4. Participation in flagship schemes of the union viz. Nasha Mukta Bharat Abhiyaan, Swachh Bharat Mission etc. together with traditional initiatives of bridging the gap between campus & community development through NSS, and other committees etc.
5. Infrastructural development is another aspect to which the IQAC has been paying attention.
6. Initiatives have been taken by IQAC for introducing skill-based courses in colleges for enhancing the employability of students.

7. Academic calendar and adherence to the academic calendar
8. Setting of Course outcomes, program outcomes and program-specific outcomes
9. Feedback system for evaluation of faculty from students
10. Review all the academic and administrative processes through academic and administrative audits.

File Description	Documents
Paste link for additional information	https://www.samdc.edu.in/#
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being an institution with a high number of girl enrolment, and at the same time being a Co-educational nodal college in the district, every effort has been taken to ensure the promotion of gender equity without discrimination or gender bias of any sort. The college has established a full-fledged committee for the purpose designated as Gender Sensitisation Committee against Sexual Harassment or GSCASH, which functions at multiple levels in ensuring that no gender-related offence takes place within the college premises. It also undertakes awareness programmes for inculcating a favourable mindset for all irrespective of gender differences. The Committee also works in coordination with various other groups and like-minded organizations who work in the field of women empowerment and occasionally organizes events like Self-defence for women and the like. This is beside the various other measures already undertaken by the College for creating a favourable environment for the female staff and students of the college, which includes a separate female staff room, separate washrooms for girl students and creating a general congenial atmosphere for girls in the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College possesses a robust and dynamic system for waste management within its Premises. Various ways of managing the waste material be it solid or liquid is managed In a manner to cause maximum recycling of the material and minimal damage to soil and the Environment. Large pits dug within the campus for solid waste disposal are checked and inspected on regular basis to ensure speedy disposal and maximum recycling of the solid and Bio-degradable waste material. On regular basis, the solid waste from various smaller pits and Dust Bins located/kept at various points in the College Premises is collected and carried to the main dumping pit. Similarly, there is an underground integrated concretized system of canals that Channels the liquid waste along with sewage water to different locations on the outer Sides of the college premises. Several Cleanliness drives were undertaken by Various Committees of the College like NSS volunteers to inculcate the spirit of Swachata or Cleanliness among the students and staff members of the College. Special cleanliness Campaigns were undertaken by students at some prominent tourist destinations like Yusmarg. Special efforts are undertaken to minimize the production of biomedical waste Especially from the laboratories of the Science Departments. Due care is taken to dump the waste at sites where there is the least possibility of its exposure to humans and also to ensure the maximum possibility of its natural recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

D. Any 1 of the above

campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college, being located in a district with people coming from various diverse backgrounds and affinities in terms of beliefs, linguistic and economic terms, earnestly attempts to provide platform for representation of all these diversities.

It is also in tune with the message of the patron saint of Kashmir, Shaikhul Aalam, in whose respect the college has been named. During the current year, special attention was paid to encouraging students to participate in musical and cultural programmes showcasing various facets of the inclusive heritage of Kashmir. To provide a platform to the students with talents in these fields, elaborate cultural programmes were planned for the purpose, many of which could not be undertaken due to Covid-19 restrictions, the rest of which are planned for the coming year. The concerned committees in collaboration with the music department of the college trained groups of students in the performance of cultural and musical genres like Roaf, Bangra, Qawali, Naat etc to inculcate and promote the ingrained inclusiveness in the cultural heritage of the region. Various courses are offered under the scheme of Modern Indian Languages (MIL) and Skill Enhancement Courses (SEC) to bring in linguistic diversity. Various programmes in this direction are scheduled for the coming year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes an active part in inculcating and imparting the importance of Constitutional obligations, citizen rights, duties and responsibilities among its staff and students. Elaborate arrangements are made for organizing and celebrating days of national importance especially Independence Day, Republic Day, and Gandhi Jayanti. Oath-taking sessions are organized on special occasions in order to highlight the message of Values enshrined in the Constitution and as bequeathed by the Indian National Movement. To commemorate the birth anniversary of the Iron Man of India, Sardar Vallabhai Patel, "Rashtriya Ekta Diwas" was observed at Govt. Sheikh-Ul-Alam Memorial Degree College, Budgam on 31-10-2021. On this occasion, the employees of the college took the Rashtriya Ekta Diwas pledge on the college premises and also recollected the significant role played by Sardar Patel in forging the unity and integrity of the Indian Nation-state. Lectures, Quiz

programmes, debates, poster-making events and other similar awareness programmes are organized on these occasions to highlight the importance of prominent freedom fighters of the Indian National Movement and their sacrifices in the path of freedom of the nation. The NSS volunteers took part in the Clean India Programme as part of the Swachhe Bharat Campaign to highlight the duties of citizens in keeping our environs clean and safe.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

It is a regular and important part of the activities of the

College to organize and celebrate days and events of National and International importance. Elaborate arrangements are made for such occasions in advance for which various committees of the College collaborate in order to conduct such programmes smoothly and successfully. The days of National importance like Independence Day, Republic Day and Gandhi Jayanti are celebrated on a grand level. Students are encouraged to participate in various programmes Organized as part of the celebrations. Various other important days of national and international importance like Environmental Awareness Day, International Youth Day and The like are regular parts of the activities calendar of the College. Special programmes for remembering the sacrifices of forgotten freedom fighters were organized, where students and staff participated in various activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

One of the most challenging tasks of the year remained to impart education while the COVID pandemic was still around. In such a situation digital learning and making students aware of the various new methods available remained a matter of continuing importance for the staff of the college, especially the teaching staff. In this direction, the faculty took it upon themselves to adapt to the new challenging situations on multiple fronts. The students have imparted knowledge as per their curriculum, and at the same time, The updated ways and methods to keep themselves safe from the effects of the pandemic whether physical or psychological were also communicated to them. With the pandemic receding, the mental and psychological mentorship needed to make the students come out of the difficult experience was imparted by the faculty through various digital and counselling methods. The College

took a lead in the efforts to digitize most of the documentation processes that used to be undertaken manually. Most of the activities have been gradually shifted to digital plate forms, whether it be salary bills, purchase of various items for the college, online tendering for various developmental works or student scholarship schemes, or communicating to the staff and students through various digital plate forms. This is also part of the digitization efforts undertaken by the J&K UT administration in order to bring down the possibility of corrupt practices and bring in more accountability.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The one area where the performance of the college remained distinctive during the year has been in the awareness towards environmental issues and matters. The college launched/collaborated and took an active part in various activities and campaigns launched in this regard. Many departments of the college and various committees took a leading role in undertaking activities related to various aspects of environmental protection, ecological conservation and related matters. In this regard, a plantation drive was organised on the College premises on 1st April 2022. The event was organized by the NSS wing in collaboration with the Landscape and Beautification Committee of the college. The main objective of this drive was to sensitize the students towards the need to preserve our environment and ecology and also to enhance the tree cover on the campus. Faculty and students of the College enthusiastically participated in the programme by planting various varieties of tree saplings in different parts of the college premises. Continuing with these efforts the college was actively involved in several eco-conservation and Ecologically friendly activities both within the college premises as well as outside the college premises, Especially at the popular tourist destinations of the district and the villages adopted by the College.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College plans to undertake several initiatives in the spheres of academics, research, infrastructural and other activities forward in the coming year. The launching of the National Educational Policy has given a new fillip to the educational plans of the Country and it is expected to be started in the coming session for which the college is gearing up for its launch. Counselling and workshops are already being conducted to the awareness of this upcoming scheme so that the transition is smooth for the teachers and the taught. At the infrastructural front, the college Auditorium and the Browsing centre are nearing completion and are expected to be completed and inaugurated in the coming session. The college gate has also been given a fresh look as part of the infrastructural push. With the hope that the Covid pandemic recedes fully in the coming year, several programmes and initiatives are planned to be taken up in the upcoming session.