



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Government Sheikh-Ul-Alam Memorial Degree College, Budgam, Kashmir, J&K.
• Name of the Head of the institution	Prof. (Dr.) Mudasir Afshan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01951256444
• Mobile No:	9419066410
• Registered e-mail	principalsamdc5@gmail.com
• Alternate e-mail	iqacbud@gmail.com
• Address	Palar, Budgam J&K, India, 191111.
• City/Town	Budgam
• State/UT	Jammu And Kashmir
• Pin Code	191111
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Kashmir				
• Name of the IQAC Coordinator	Prof. Mohd. Syeed Shah				
• Phone No.	01951256444				
• Alternate phone No.	01951256444				
• Mobile	7006674356				
• IQAC e-mail address	iqacbud@gmail.com				
• Alternate e-mail address	principalsamdc5@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.samdc.edu.in/iqac-downloads/aqars				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.samdc.edu.in/pages/academic-calender				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.78	2019	15/07/2019	14/07/2024
6. Date of Establishment of IQAC			16/05/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Upgradation of hut into conference hall and construction of devri stone gate	CAPEX	State Government	2022-23	8666000	
Facelifting/	CAPEX	State	2022-23	7710000	

upgradation of GDC Budgam		Government		
Construction of library block	CAPEX	State Government	2022-23	49687000
Construction of approach road/retaining wall/levelling of ground	CAPEX	State Government	2022-23	5438000
Construction of 08 lecture block	CAPEX	State Government	2022-23	49988000
Seating arrangement (furniture and furnishing) for the newly constructed conference hall/auditorium and anthropology, clinical biochemistry and music departments	CAPEX	State Government	2022-23	3652000
Intrumentation, consumables, Books, Periodicals etc. excluding salary	Revenue	State Government	2022-23	8659552

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	07
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>The college IQAC committee under the chairpersonship of the principal and in collaboration with the other important committees of the college works for the holistic development of the institution. In an effort to strengthen the college infrastructure the college IQAC identifies the areas/ departments that need augmentation/ upgradation of their infrastructure and frames and forwards the relevant proposals to the parent department.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Proposals for the various developmental projects	Submission of detailed proposals and DPRs for; 1. Construction of the new library block. 2. Construction of the 08 lecture block 3. Furniture and other works for the college auditorium 4. Proposal for the Access Control System
Beautification of the college campus	The IQAC in collaboration with the Developmental Committee of

	the institution charted out the plan for Beautification of the campus.
Smooth implementation of NEP and admissions through CUET	College IQAC and the college Admission committees chalked out a detailed plan to continue with the smooth implementation of NEP and also the possible admission through the common university entrance test
Procurement of books/periodicals/magazines for the college library	College IQAC and the college library committee after taking requisitions from all the faculties/departments, spent Rs. 808000 for the purchase of books for the central library of the college in the previous year and accordingly meetings with the library committee and the heads of the various departments were conducted to frame a detailed plan to procure books/ periodicals/ journals etc for the college library.
Smooth implementation of the national schemes/ campaigns/ Flagship programmes	College IQAC and advisory committees met to discuss the implementation and adoption of various nation wide schemes/ campaigns like Meri Mitti Mera Desh, Azadi Ka Amrit Mahutsav, My Town My Pride. etc.
Organizing Seminars/ conference/ FDPs etc.	Detailed plans were prepared for organizing FDP on Basic Research Skills, and other seminars and activities in collaboration with the Debate and Culture committee of the college
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	03/01/2023

15. Multidisciplinary / interdisciplinary

At Govt. Sheikh Ul Alam Memorial Degree College, Budgam, the incorporation of interdisciplinary education is deeply woven into the course curriculum. With the implementation of the NEP 2020 guidelines, an array of innovative interdisciplinary courses has been introduced, designed to not only foster creativity but also to bolster the employability of students. These courses are strategically crafted to encourage a holistic understanding of complex subjects, instilling in learners the ability to tackle multifaceted real-world challenges effectively. This emphasis on interdisciplinary learning equips students with the skills, adaptability, and critical thinking necessary for success in an ever-evolving global landscape, while nurturing their creativity and problem-solving capabilities.

16. Academic bank of credits (ABC):

The college maintains an official Academic Bank of Credits in accordance with guidelines under NEP 2020. Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It enables students to open their accounts and give multiple options for entering and leaving colleges or universities. ABC digitally stores the academic credits earned by the students from various recognized Higher Educational Institutions (HEIs) so that the degrees from an HEI can be awarded taking into account credits earned from all the HEIs.

17. Skill development:

Amidst substantial shifts in the job market, automation is poised to assume many low-skilled positions, while the demand for a highly skilled workforce continues to surge with each technological advance. Consequently, there is an equal urgency to nurture soft skills encompassing communication, debate, discussion, and life skills, including collaboration, teamwork, self-initiative, self-discipline, responsiveness, morality, and citizenship. The College

has introduced a diverse array of Skill and Ability Enhancement Courses across different semesters, affording students the flexibility to choose courses that align with their interests and abilities. Furthermore, two vocational programs, namely Vermicompost and Accounts Executive, have received financial support through the centrally sponsored Rashtriya Uchatar Shiksha Abhiyaan (RUSA) initiative. The college has a separate coordinator (usually a faculty member) for skill courses that registers students and manages all the affairs related to the topic

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The unanimous consensus of numerous educational commissions and policies underscores the tremendous value of imparting indigenous knowledge and cultural wisdom in enhancing students' learning experiences and imbuing their education with a deeper sense of purpose. India's global appeal and influence are significantly underpinned by its soft power, emanating from its rich cultural heritage and literary traditions. To further enrich this cultural tapestry, our college proudly offers a diverse range of language courses, including English, Urdu, Persian, and Kashmiri. Apart from this courses on ancient indian history, indian education systems and other similar courses are a regular part of the curriculum at the Govt. Sheikh Ul Alam Memorial Degree College, Budgam. These courses are facilitated by a dedicated and well-qualified faculty who are not only proficient in their subjects but also adept in utilizing online teaching platforms. Additionally, the college has expanded its academic offerings to include new subjects such as Indian Music and Anthropology during the previous academic year, further promoting holistic and culturally rich education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a transformative approach to teaching and learning that places paramount importance on clearly defined learning outcomes and objectives. OBE shifts the focus from what is taught to what students are expected to learn and be able to do. This not only sets a higher standard of accountability for educators but also provides students with a clear understanding of what is expected of them, fostering a more transparent and goal-oriented educational process.

OBE promotes student-centered learning, empowering learners to take ownership of their education and engage more actively in the learning process. By specifying learning outcomes, it allows educators to tailor their teaching methods to meet these objectives,

resulting in more effective and efficient instruction.

Furthermore, OBE is closely aligned with the demands of the modern workforce. It equips students with the skills, competencies, and knowledge necessary for their future careers, making them more job-ready upon graduation. Employers appreciate the graduate's ability to apply what they have learned to real-world situations, making OBE graduates highly sought after in the job market.

As of now this college is affiliated to the University of Kashmir and in accordance with the UGC's Learning Outcome Based Course Framework (LOCF), the curriculum of all the subjects taught at the undergraduate level was reframed in the year 2016 and again in 2022. A series of workshops and seminars were conducted in the various colleges in the recent past on the implementation of LOCF at the undergraduate level.

20.Distance education/online education:

The college has established partnerships with various institutions, including affiliating universities, to offer distance education opportunities to a significant portion of students who cannot participate in traditional in-person learning, particularly those residing in rural areas. The college makes its infrastructure available to these collaborating institutions, such as the Director of Distance Education at the University of Kashmir and IGNOU, for conducting classes during non-working hours and holidays. The Center for Distance Education is officially accredited to the University of Kashmir, and its operations are overseen by the Distance Education Coordinator, who operates under the direct supervision of the College Principal. Furthermore, the college arranges online classes for students who may require additional support or had previously dropped out. In addition to these initiatives, the college serves as a host institution for an IGNOU center dedicated to distance education, where contact classes and examinations are regularly held. This center operates under the guidance of the IGNOU Coordinator, often a senior faculty member of the college, in collaboration with the Director of the Regional IGNOU center.

Extended Profile

1.Programme

1.1 222

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **2314**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **140**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **928**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **44**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **43**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	222
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2314
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	140
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	928
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	44
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	43
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	101.95
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	55
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the affiliating University. The curriculum of the subjects is framed and designed by the Board of Undergraduate Studies of the University of Kashmir along with the active participation of the faculty nominated by the University from the Affiliating Colleges. The IQAC of the College in collaboration with the Timetable committee and Coordinator Examinations develops plan of actions for an effective implementation of the curriculum Development of Academic Calendar: The College works as per the Academic calendar prepared by the IQAC in consultation with all the HODs.

Timetable Committee: The College Administration constitutes the Timetable committee. The committee prepares the timetable for each semester in an Academic calendar. Individual Timetable is also prepared by individual departments in consultation with College Timetable Committee to Avoid Clashes for an effective implementation. **Laboratories:** There is an optimum utilization of

well-equipped laboratories for curriculum delivery of practicals. Each laboratory is fully operationalized for undergraduate courses. Teaching Aids: The faculty uses ICT enabled classrooms, charts, maps, models, and specimens along with chalk and whiteboard. Methods like seminar, group discussion, quiz, case study for effective delivery of the curriculum. Study materials, notes and Question banks are provided in the class and through mails. Educational field visits, industrial visits, tours are also organized. Teacher support: The college encourages the faculty to participate in the orientation and refresher Courses to help them stay updated with the recent and relevant knowledge related to their subject.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://api.samdc.edu.in/uploads/Acad.%20al_638346551047016292.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared by the college at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on the college website, displayed on notice boards and is communicated to students as well. It is updated and revised with respect to any changes suggested by the students. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence. Compliance of Continuous Internal Evaluation with Academic Calendar: Internal Assessment Tests (IA), Assignments, Quizzes, and Seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare Internal Assessment question papers that are approved by the Heads of the respective Departments. The dates for Internal Assessment tests are mentioned in the academic calendar. The detailed Examination schedule is announced in advance, by the respective HODs. To maintain further compliance, Answer scripts/Answer sheets are checked within the stipulated time after the commencement of each examination. In the case of labs and projects, internal and external practical exams and viva-voce are being conducted by respective Departments before/after the university examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://api.samdc.edu.in/uploads/Acad.%20Cal_638346551047016292.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

01

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

01

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers around 20 varied Skill courses to inculcate different skills in students in order to increase the employability rate. The wide range of Skill Courses help to impart practical knowledge to students which helps them to relate to the world around them. The wide variety of Skill Courses ranging from Arts to Science to Commerce allow students to gain knowledge of subjects which are not in the domain of their major courses. The students of Science can opt for a skill course in Arts and vice-versa. The Skill Courses in Science like Computational Skill, GIS and GPS Application help students to secure jobs in countless technical fields. Courses like English Writing Skills help students write efficiently which in turn increases their chances

of employability. Courses like Sociology of Development make students aware of the society around them. Gender Sensitization promotes equality among genders to make the world a better place. These courses give students opportunity to work as Counsellors in different fields. Apart from the above courses, all the other Skill Courses add variety to the curriculum and give opportunity to students to gain practical knowledge of things around them.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

47

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://api.samdc.edu.in/uploads/SSS_63834_3977214565755.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

23

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Govt. Sheikh ulAlam Memorial Degree College Budgam intends to provide quality education to all the students. Since the students who join the college after passing class 12th are from different boards of examination and as such, they are usually a heterogeneous group having different levels of competence. Initially, class 12th scores are one indicator to judge the student's "learning ability". As the classes start, the teachers detect the slow and advanced learners during their lectures in the classroom, assignments, tutorial classes, term-end examinations, presentations, viva-voce exams, etc. Class tests are also conducted to track the learning levels of the students. The students are categorized as advanced learners and slow learners. The college caters to the needs of both slow as well as advanced learners and special programmes for advanced learners and slow learners are planned. The college organizes remedial classes and extra classes for slow learners. Different career counseling related programs are also organized by the College Career Counseling Cell to provide avenues for academic and administrative advancements.

File Description	Documents
Link for additional Information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2314	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Government Sheikh ulAlam Memorial Degree College Budgam practices various student-centric methods such as experimental methods, participative learning and problem solving methodologies for enriching the learning experience of students by conducting and organizing student-centric programmes throughout the year. The college has made its integral policy to supplement the classroom with experimental learning, participative learning and problem-solving methodologies. The college has an academic-oriented learning environment that keeps the students at the centre of teaching and learning. All the science departments and most of the social science departments integrate theoretical knowledge with practical knowledge. Regular participatory activities like group discussions, projects, field visits, educational tours, seminars, and extension lectures are regularly organized in the college and the students actively participate in these activities. The students are given individual as well as group projects and class assignments to encourage independent learning. Different student support systems are available in the college like Library, Browsing Centre, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained in basic life skills such as First Aid, Self Defense, Swach Bharat Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to the all-round development of students through extra-curricular, cocurricular and field-based activities. The objective of student-centred activities outside the classroom

is to engage students as much as possible in learning procedures that require more than reading or viewing the material.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Sheikh ul Aalm Memorial Degree College has installed latest ICT tools to tide over the monotony of the conventional teaching-learning process and to make learning more interesting, engrossing and student-friendly. Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online are integrated with the teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computers/laptops/tablet systems are used in the classrooms. YouTube, emails, WhatsApp groups, Telegram, Zoom and Google classrooms, WISE app are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries and share information. The academic year 2020-2021 was completely affected by the Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT-enabled tools. The use of laptops and the Internet became a common practice not only for teachers but also for students. The open educational resources such as NPTEL, YouTube videos, e- journals etc. are assessed by teachers and recommended to the students (after considering their authenticity).

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

25

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

111

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the schedule of the internal examination is decided at the beginning of the session. The teachers regularly take the unit test, which may be in the form of a written test, black-board presentation, power-point presentation, and quiz on the subject or by other methods, which the subject teacher decides. Some teachers especially in mathematics evaluate the students based on paper solving in the classrooms wherein the students solve the papers in groups and the discussion is allowed. The marks of the unit test are shown in the classrooms and also displayed on the noticeboard. The students can ask about their performance and can observe their test copies. A record of the marks obtained is written in the register. If there is any difference or discrepancy in their marks, it is immediately corrected. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has also increased. It has created interest among the students to take active participation in various cocurricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed by the institute in terms of dealing with internal examination related grievances. The college has an examination committee, and an internal assessment committee to deal with the various issues related to the examination. Various internal examinations are being conducted throughout the different semesters like unit tests, assignments, practical examinations, project evaluations, etc. Before conducting the internal assessments, all the teachers are advised to keep a record of all the relevant documents. The concerned teachers have to necessarily deposit a copy of evaluation sheet to the coordinator examination. If any student has any query or doubt regarding his/her internal assessment, he/she has to present him or herself before the examination coordinator and the coordinator in consultation with the concerned teacher redresses the grievance. Moreover, the college also has a grievance redressal cell which the students can also approach regarding internal assessment issues.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every department frames the specific Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) after rigorous consultation with all faculty members and stakeholders. All the teachers and students are well aware of Outcome Based Education (OBE), Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). These are widely propagated and publicized through various means such as display and/or communication. The Hard Copies of syllabi and Learning Outcomes are available in the

departments for ready reference to the teachers and students. The students are also made aware of the same through meetings and Workshops level. The importance of the learning outcomes has been communicated to the teachers at the beginning of every semester by IQAC.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://api.samdc.edu.in/uploads/2.6.1_course%20outcome_638348268719427192.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and Program Specific outcomes are evaluated by the college through two methods viz-a-viz direct and indirect methods. In direct method, the student's knowledge and skills about the program or subject are measured through direct examinations or observations against measurable course outcomes. At the end of each semester, the affiliated university conducts examinations. Based on the result published, the course outcomes are measured. Assignments are also given during the semester and the students are encouraged to refer to the textbooks and good reference books to find out the answers and understand the expected outcome of the given problem. Moreover, regular internal assessments are also conducted to ensure that students have achieved the desired level of competencies. In the indirect method, the Alumni survey is conducted to see the performance of the pass-out students. The performance of the students is seen in: The percentage of students selected for higher studies in different programs/ courses across the different reputed universities of the country and abroad. A number of students have qualified for the different job oriented examinations conducted by state or central governments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**378**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://api.samdc.edu.in/uploads/SSS_638343977214565755.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-**

government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities aimed at promoting the holistic development of students and raising awareness about social issues were conducted within the local community throughout the year. Our institution organized several programs during this period, including:

1. An outreach activity was organized on the occasion of Nasha Mukht Bharat on 14-09-2022 wherein the college students sensitized the local communities about the issues of drug abuse.

2. Door to door rally on drug deaddiction was organized on 08-12-2022.

3. Mega Swachhta Drive: The NSS wing of the college conducted a Mega Swachhta Drive under Clean India Campaign 2.0 in and around college campus today on 19-10-2022. The drive was flagged off by the worthy Principal Prof. (Dr.) Mudasir Afshan. She stressed upon the need of conducting such drives on regular basis and urged upon the students to play their part in keeping their surroundings clean and free from plastics.

4. Fit India Programme: As part of the Fit India Freedom Run 3.0, the NSS wing of the college in collaboration with Department of Physical Education organised a 100 meter run for girls in the college campus today on 19-10-2022. The run was flagged off by Worthy Principal of the college, Prof. (Dr.) Mudasir Afshan. Mr Javed Ali (PTI) gave necessary instructions to the participants

and made them aware of rules and regulations of the run.

5. Road safety awareness programme; A road safety awareness Programme was organized by NSS wing of the college in collaboration with Traffic wing of the Police Department District Budgam on 02-12-2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2540

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college, functioning as a higher education institution, possesses appropriate infrastructure and facilities to support the teaching and learning processes. Situated on a 3.65-hectare campus, it comprises a main building housing classrooms, laboratories, and various departments. Additionally, there is a separate classroom building with eight spacious classrooms and several departments. The library, reading room, and browsing center are accommodated in a separate building. The classrooms are capacious, with the ability to host more than 50 students simultaneously. The science departments, including Botany, Chemistry, Physics, Zoology, and Computer Application, feature well-equipped laboratories with modern apparatus and ample space for students. The college also boasts a state-of-the-art Computer Science Lab for Computer Science Application courses, equipped with up-to-date computers and software. The library, which includes a Browsing Centre with modern machines/PCs, further exemplifies the institution's commitment to providing students with top-notch learning opportunities and overall growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.samdc.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The institution boasts an excellent physical infrastructure to support both academic and non-academic activities. It features 18 spacious classrooms, five well-equipped science labs with IT capabilities for undergraduate lab courses, and a library block housing the library, a reading hall, and a browsing center. Furthermore, the institution offers ample facilities for cultural activities, sports, indoor and outdoor games, a gymnasium, and a Yoga center. The expansive playground accommodates various outdoor games such as Football, Cricket, Badminton, Basketball, and Kho-Kho, all meticulously maintained by the Directorate of Physical Education. These outdoor activities thrive in the summer season, while indoor games like Table Tennis, carrom, chess, and similar options ensure equal gaming opportunities for students during the winter season.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

260

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a dedicated facility housing the library, reading room, and browsing center. The college library is extensive, boasting a collection of over 14,000 books, with an impressive addition of 3,200 books in the current year alone. Each subject offered by the college has been allotted a designated section in the library, featuring both textbooks and reference materials. A remarkable 85% of the books are cataloged through SOUL-2.0 software. There is a designated reading area where users can access newspapers, and a helpful staff is available to assist in locating the required titles. The library is well-organized, with books indexed, categorized by programs and subjects, and arranged alphabetically. In addition, the library provides separate spaces for students and staff, and a nearby hall houses the browsing center, enhancing the available reading resources for all users.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NA

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college boasts a well-established IT infrastructure comprising Smart Classrooms, Computer Labs, a Browsing Center, Science Labs, and classrooms equipped with smartboards. The operating system is kept up-to-date, and the campus offers high-speed WiFi connectivity. These facilities undergo regular updates to align

with evolving trends and accommodate the growing student population.

In the 2022, the college uses BSNL WiFi across all of the campus, making it accessible to all students, faculty, and staff members. Additional desktops, printers, scanners, modems, and other equipment were procured based on requirements and requests in the same year.

Currently, all classrooms, whether for academic or administrative purposes, are connected via Local Area Network (LAN). The college maintains an active and regularly updated website managed by a dedicated website administrator. This website serves as a central hub for daily updates and the dissemination of important information related to academics, examinations, and assignments, all under the approval of the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

260

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the proper upkeep of the institution's infrastructure, several committees have been established, each with a specific focus and all operating under the direct oversight of the college principal. The college maintains a Sports Committee responsible for managing sports facilities, working closely with the Directorate of Physical Education to organize sports events and uphold the sports infrastructure. The college also plans to sign MoUs with the local sports authorities to use the state of the art sports facilities available in the vicinity of the college. Additionally, there are distinct committees such as the Academics Monitoring Committee and the Research Committee, overseeing academic affairs and the science laboratories, respectively. The College Library Committee, headed by the college librarian, manages all aspects related to the library, from procurement of books to creating an optimal environment for students and staff to utilize library resources. Lastly, the Audit and Physical Verification Committee conducts an annual audit of all physical facilities, identifying deficiencies and weaknesses, and reporting directly to the advisory committee and the college principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

485

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

57

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

601

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

601

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College does not have a student council, however, student representatives from different semesters of the college, are selected for all college committees, NSS etc, so that students are involved in process of decision-making in the functioning of the College. Through their cooperation, support and representation in the committees and units they proactively contribute towards student's welfare and have their say on issues or decisions that directly affect them and the functioning of the College.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

29

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of the college have always played an active role in the development of the institution. Alumni are continuously in touch with the college administration. Various suggestions are received in the light of which improvements are made in teaching learning practices and staff- students support. Eminent Alumni are invited for interactive sessions, guest lectures with students, which lead to productive interaction and experience sharing. Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students. The members of the associations share their success stories in their respective fields during their interaction with the students. They also share how college has contributed in their all-round development by laying equal emphasis on academics as well as co-curricular activities and community services. Through such interactions, the association

guides the students and shares valuable insights for developing professional competencies. The members of the Alumni Association visit the college, maintain their links with the students, staff and colleagues and provide academic and moral encouragement. The members encourage students to pursue higher studies. They provide academic or technical expertise and career advice with the aim to achieve transformative personal development of the students enrolled in the college.

File Description	Documents
Paste link for additional information	https://samdc.edu.in/details/alumini-meet-2023-to-be-held-on-01-june
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission and vision of the institution represent the institution's unique qualities. The College meets the students' requirements in terms of education, community, and culture. A solid and efficient governance system is in place at the college, and decision-making and execution are done in a collaborative manner. The Government of Jammu & Kashmir's Administrative Department of Higher Education develops all significant policy initiatives, including those involving admission, funding, and infrastructure, among others. However, the Principal of the College, as the Administrator of the Institution, is solely responsible for the day-to-day operations of the college, including determining its needs, conducting academic business, maintaining and improving the physical infrastructure, supervising and carrying out various academic plans, holding curricular, co-curricular, and extra-curricular events, etc. The faculty from several disciplines oversees the institution's academics and

extracurricular programs. With the active participation of the departmental colleagues, all departmental issues are managed by the relevant Heads of the Department (HODs). Similarly Librarian manages library operations, the Director of Physical Education (also known as PTI) is in charge of the sports department. Additionally, the Institution is managed by a number of functional committees that are established annually at the start of the session.

File Description	Documents
Paste link for additional information	https://samdc.edu.in/vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution favors a decentralized type of management, and in accordance with UGC standards, a significant number of committees led by diverse faculty members have been established for this reason. The college's staff council meets often to form several committees for the institution's efficient operation. Here are a few committees to highlight, along with the responsibilities they play in the college's general development: 1. College Development Committee: oversees all college development initiatives, including building projects, repairs, and renovations. 2. The admission committee develops the admission procedures at the start of each academic year. 3. Examination body: This body, which oversees all examinations and collaborates closely with the affiliated university, is in charge of administering them. A complete list of all the committees can be seen in the attached document.

File Description	Documents
Paste link for additional information	https://api.samdc.edu.in/uploads/6.2.2_638348310535760888.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution is on the right track, and the college management

is working hard to improve in all areas. A strategic plan guides the execution of all developmental and academic goals at the college. To carry out a certain task, brainstorming meetings are organized, and a strategic plan is formed based on feedback and recommendations from many sources. Once the plans have been authorized by the appropriate authorities, the committee is directed to work on the strategic plan in order to achieve its aim. The institution provides continuous assistance for the successful implementation of the strategic strategy. Usually, the college frames two types of targets:

(i) Short-term: They are planned and implemented by the institution, and they encompass both academic and infrastructure goals.

(ii) Long-term: they are planned by the institution, and then a Detailed Project Report (DPR) is developed in collaboration with specialists from various executing agencies, such as R&B, SICOP, and others. The DPR is then submitted to the Higher Education Department for review and approval.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://api.samdc.edu.in/uploads/Plan%20of%20action_638348305601008595.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is in-charge of the entire institution and serves as a DDO (Drawing Disbursing Officer) as designated by the UT Government. The key policies are developed by the government in collaboration with college principals. Employees are subject to government service rules. Furthermore, appointments are made by the government through the Public Service Commission (PSC for Gazetted positions) and the Service Selection Recruitment Board (SSRB for Non-Gazetted positions). At the Institute level, the Principal is in charge of all financial transactions and administrative procedures, as well as academics and associated responsibilities. The Principal is aided in all administrative affairs by an establishment section that reports to the Head

Assistant, who serves as a direct connection between the office and the Principal. The Institution has an Accounts Section, which is led by an Accountant delegated from the UT Government's Finance Department. The Accounts Section oversees all financial transactions. The professors, who belong to diverse fields, take care of the academics and co-curricular activities of the institution. Similarly, the sports department is led by the Director of Physical Education (also known as PTI), and the library by the librarian and supporting staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://api.samdc.edu.in/uploads/6.2.2_638348310535760888.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Employees of the institution, both teaching and non-teaching, are covered by the General Provident Fund Scheme or the New Pension Scheme. Employees are required to contribute to GPF or NPS. Employees are also insured under the State Life Insurance (SLI) Scheme. Furthermore, every one of the college's regular staff is

covered by the UT government's annual Health Insurance Scheme. Employees must contribute to all of these plans, which are deducted at the source.

Furthermore, all employees have access to specific bank credit schemes, notably for housing, vehicles, technological devices, and so on. Furthermore, female teaching and non-teaching staff are entitled to Maternity Leave under government regulations. Paternity Leave of 15 days is available to male teaching and non-teaching staff. Staff members are entitled to study leave. Facilitation for teaching staff to attend and deliver papers at conferences/ seminars/ workshops/ FDPs, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the UGC guidelines, the Annual Performance Reports (APRs) for the teachers comprehensively catches the whole gamut of activities engaged by the faculty in the Institution. It includes all aspects of the teaching performance, such as the total number

of hours spent teaching and any related activities. Additionally, the proforma calls for their engagement in a number of institutional activities, such as extracurricular, co-curricular, and curricular activities, as well as service on numerous committees. New teaching methods and innovative practices adopted by the teachers during the course of their academic transactions are to be highlighted and well supported. The teachers have to participate in the governance of the college through various committees and support themselves for just appraisal at the hands of the Principal of the college. A due note is taken of the activities related to self-enhancement regarding participation in seminars, conferences and research papers and books.

It is important to note that the promotion of teaching personnel to the next higher ranks is always contingent on receiving consistently positive performance reviews. That includes the pupils in his class achieving high grades and actively participating in pertinent academic initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A well-established procedure of yearly audits periodically examines the funds/grants that the institution receives from the government and the College Pool Fund. The institution is a component of the UT government, and the government's Accountant General (AG) office closely audits its accounts every year.

In addition to the annual audits, the UT government's Finance Department has year-round access to all of the institution's financial records and can conduct its own audits as needed.

In addition, the institution's internal audit committee also performs audits on a regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The grants received from the UT government and the College Pool Fund are the main source of funding. All administrative and academic tasks are covered by this money. The use of these financial resources is governed by a strong and efficient mechanism. The institution has a clearly defined budgeting structure that accounts for regular costs such staff salaries and benefits, academic costs, maintenance, and costs for extra amenities like refreshments for holding various activities, commemorating significant days, etc.

Before the start of the fiscal year, the yearly budget is created in accordance with the needs, scheduled extracurricular activities, laboratory work, etc. The college's purchasing committee, which operates under the Principal's direction, uses all of the monies.

The majority of purchases are made through government marketing (GeM). The cost, quality, and specification information is used to generate the comparison statement. Through an online system, the

purchase order is placed, the bills are processed, and the money is issued. Additionally, there is a methodical structure in place for the disbursement of funds for ongoing costs like the purchase of consumables, etc. Provision is also made for emergency expenditure as per the requirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution's IQAC has made a substantial contribution to the formalization of quality control procedures and techniques.

The following are the main areas on which IQAC has concentrated to raise the level of academic excellence at the institution.

1. Holding frequent meetings with effective stakeholder participation
2. Quality initiatives through several committees at the institute level
3. Counseling/Induction seminars for incoming students at the beginning of the year
4. Coordinating social events through the institute's active NSS unit
5. Career guidance and job possibilities for graduates
6. Drug abuse prevention education program for college students

File Description	Documents
Paste link for additional information	https://api.samdc.edu.in/uploads/Plan%20of%20action_638348305601008595.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute has a very active IQAC and an institute-level academic monitoring committee, both of which are led by the institute's academic coordinators. Through these committees, all academic activities, including teaching-learning processes, and learning outcomes are monitored, and various steps are taken to raise the caliber of instruction provided in the institute.

The institute has implemented the outcome-based education system through the departmental academic coordinators and Heads of several departments at the institute level.

Few major aspects of the teaching-learning process, structure and methodologies in the institute are

1. Introduction of new skill courses as per NEP-2020.
2. Creating a Research Environment for better growth of the institution.
3. Promotion and Institutionalization of the Mentor-Mentee System.
4. Participation in flagship schemes of the union viz. Nasha Mukh Bharat Abhiyaan, Swachh Bharat Mission etc. together with traditional initiatives of bridging the gap between campus & community development through NSS, and other committees etc.
5. Infrastructural development is another aspect to which the IQAC has been paying attention.
6. Assurance of and adherence to academic calendar
7. Feedback system for evaluation of faculty and institution facilities from students
8. Review of all the academic and administrative processes through academic and administrative audits.

File Description	Documents
Paste link for additional information	https://www.samdc.edu.in/pages/academic-calender
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has significant number of female students on its rolls, as well as in the faculty and staff. Infact the college is headed by a female principal and has had several female heads of the institution since it's inception. The gender sensitisation cell of the college regularly conducts programmes and awareness drives to inculcate a sense of sensitiveness among the students and the staff in orde to make the campus a safer place for both genders. Outdoor activities like taking out marches with banners also also conducted by the concerned cell. The college has also tightened the security grid of the institution premises by

installing CCTV cameras in sensitive corners of the campus for making it more secure for the female students. The college has significant number of female students on its rolls, as well as in the faculty and staff.

File Description	Documents
Annual gender sensitization action plan	https://api.samdc.edu.in/uploads/Gender%20sinsitization%20plan_638334550573852107.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has implemented a robust and dynamic waste management system on its premises. It effectively handles both solid and liquid waste, prioritizing material recycling while minimizing harm to the environment and soil. The college regularly inspects and maintains large pits for solid waste disposal, ensuring efficient disposal and maximum recycling of solid and biodegradable waste. Solid waste from various smaller bins and dustbins across the campus is collected and transported to the central dumping pit. Additionally, the college has an integrated underground system of canals to direct liquid waste and sewage away from the college grounds. Various college committees,

including NSS volunteers, have organized cleanliness drives to instill a sense of cleanliness among students and staff. Special cleanliness campaigns have been conducted at popular tourist destinations like Yusmarg. The college makes dedicated efforts to reduce biomedical waste, especially from its Science Departments' laboratories. Careful disposal ensures minimal human exposure and maximizes natural recycling opportunities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college being located in a district with lot of diversity in terms of beliefs, languages, cultures and various others aspects of life takes a keen interest in ensuring representations from all these spheres.

Cultural programmes showcasing the diverse cultural composition of the district interms of music , dances, stage performance are conducted by the Cultural wing of the College. Initiatives helpful for strengthening of inter community social fabric are also conducted on important days.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Debates, discussions and quiz competitions are a regular feature on important national days with themes of Constitutional morality and citizenship values.

Regular pledges are taken by students faculty and staff members of the college on important days and specific events like Cleanliness pledges, Corruption Free pledges, Anti Drug pledges and many more such efforts.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College routinely incorporates the organization and commemoration of significant National and International events into its activities. Comprehensive preparations are made well in advance for these occasions, involving collaborative efforts from various college committees to ensure the smooth and successful execution of the programs. Major national events such as Independence Day, Republic Day, and Gandhi Jayanti are celebrated on a grand scale. Students are actively encouraged to participate in the diverse programs that are part of these celebrations. Moreover, the college's calendar regularly includes the

recognition of other significant national and international days, such as Environmental Awareness Day and International Youth Day. Special programs designed to honor the sacrifices of often-overlooked freedom fighters have been arranged, with both students and staff actively engaging in a variety of activities as part of these commemorations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college being located in a district where a good number of students come from humble backgrounds, tries it's best to ensure that young generation desirous of seeking education but facing financial issues are given a helping hand to pursue higher education. The college faculty realising this point during the admission process, organised a special fund wherein voluntary contributions were sought for the purpose. The amount so collected was given to several students with dire financial situation to pursue their education. Tens of students, both boys and girls, after due verification process about their financial conditions, have benefitted from this valuable contribution and efforts of the college faculty.

The second best practice: College has upped the ante regarding the programmes and outdoor activities being conducted, so as to make community involvement and inculcate the sense of citizenship among the new generation . Several outdoor activities like marches, school visits, subject tours were conducted to make students feel a sense of connection between what they study and the actual social reality.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Innovation is a vital skill for college students as it fosters creativity, problem-solving, and adaptability. It encourages students to think beyond conventional boundaries and come up with fresh ideas. Innovation enhances their learning experience, making it more engaging and relevant. It prepares them for the rapidly evolving job market, where adaptable thinking and creativity are highly valued. Moreover, innovation equips students to address real-world challenges and contribute to societal progress. By nurturing innovative thinking, colleges empower students to be future leaders and change-makers, ensuring they are well-prepared to tackle the complex issues of our ever-changing world. In this regard a separate Institutional Innovation Council was established in the college during the year 2022-23 and a number of activities related to the subject were carried out.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the affiliating University. The curriculum of the subjects is framed and designed by the Board of Undergraduate Studies of the University of Kashmir along with the active participation of the faculty nominated by the University from the Affiliating Colleges. The IQAC of the College in collaboration with the Timetable committee and Coordinator Examinations develops plan of actions for an effective implementation of the curriculum
 Development of Academic Calendar: The College works as per the Academic calendar prepared by the IQAC in consultation with all the HODs.

Timetable Committee: The College Administration constitutes the Timetable committee. The committee prepares the timetable for each semester in an Academic calendar. Individual Timetable is also prepared by individual departments in consultation with College Timetable Committee to Avoid Clashes for an effective implementation. Laboratories: There is an optimum utilization of well-equipped laboratories for curriculum delivery of practicals. Each laboratory is fully operationalized for undergraduate courses. Teaching Aids: The faculty uses ICT enabled classrooms, charts, maps, models, and specimens along with chalk and whiteboard. Methods like seminar, group discussion, quiz, case study for effective delivery of the curriculum. Study materials, notes and Question banks are provided in the class and through mails. Educational field visits, industrial visits, tours are also organized. Teacher support: The college encourages the faculty to participate in the orientation and refresher Courses to help them stay updated with the recent and relevant knowledge related to their subject.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://api.samdc.edu.in/uploads/Acad.%20Cal_638346551047016292.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared by the college at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on the college website, displayed on notice boards and is communicated to students as well. It is updated and revised with respect to any changes suggested by the students. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence. Compliance of Continuous Internal Evaluation with Academic Calendar: Internal Assessment Tests (IA), Assignments, Quizzes, and Seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare Internal Assessment question papers that are approved by the Heads of the respective Departments. The dates for Internal Assessment tests are mentioned in the academic calendar. The detailed Examination schedule is announced in advance, by the respective HODs. To maintain further compliance, Answer scripts/Answer sheets are checked within the stipulated time after the commencement of each examination. In the case of labs and projects, internal and external practical exams and viva-voce are being conducted by respective Departments before/after the university examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://api.samdc.edu.in/uploads/Acad.%20Cal_638346551047016292.pdf

1.1.3 - Teachers of the Institution participate in following activities related to

A. All of the above

curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

01

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

01

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers around 20 varied Skill courses to inculcate different skills in students in order to increase the employability rate. The wide range of Skill Courses help to impart practical knowledge to students which helps them to relate to the world around them. The wide variety of Skill Courses ranging from Arts to Science to Commerce allow students to gain knowledge of subjects which are not in the domain of their major courses. The students of Science can opt for a skill course in Arts and vice-versa. The Skill Courses in Science like Computational Skill, GIS and GPS Application help students to secure jobs in countless technical fields. Courses like English Writing Skills help students write efficiently which in turn increases their chances of employability. Courses like Sociology of Development make students aware of the society around them. Gender Sensitization promotes equality among genders to make the world a better place. These course

give students opportunity to work as Counsellors in different fields. Apart from the above courses, all the other Skill Courses add variety to the curriculum and give opportunity to students to gain practical knowledge of things around them.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

47

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://api.samdc.edu.in/uploads/SSS_6383_43977214565755.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

23

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Govt. Sheikh ulAlam Memorial Degree College Budgam intends to provide quality education to all the students. Since the students who join the college after passing class 12th are from different boards of examination and as such, they are usually a heterogeneous group having different levels of competence. Initially, class 12th scores are one indicator to judge the student's "learning ability". As the classes start, the teachers detect the slow and advanced learners during their lectures in the classroom, assignments, tutorial classes, term-end examinations, presentations, viva-voce exams, etc. Class tests are also conducted to track the learning levels of the students. The students are categorized as advanced learners and slow learners. The college caters to the needs of both slow as well as advanced learners and special programmes for advanced learners and slow learners are planned. The college organizes remedial classes and extra classes for slow learners. Different career counseling related programs are also organized by the College Career Counseling Cell to provide avenues for academic and administrative advancements.

File Description	Documents
Link for additional Information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2314	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Government Sheikh ulAlam Memorial Degree College Budgam practices various student-centric methods such as experimental methods, participative learning and problem solving methodologies for enriching the learning experience of students by conducting and organizing student-centric programmes throughout the year. The college has made its integral policy to supplement the classroom with experimental learning, participative learning and problem-solving methodologies. The college has an academic-oriented learning environment that keeps the students at the centre of teaching and learning. All the science departments and most of the social science departments integrate theoretical knowledge with practical knowledge. Regular participatory activities like group discussions, projects, field visits, educational tours, seminars, and extension lectures are regularly organized in the college and the students actively participate in these activities. The students are given individual as well as group projects and class assignments to encourage independent learning. Different student support systems are available in the college like Library, Browsing Centre, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained in basic life skills such as First Aid, Self Defense, Swach Bharat Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to the all-round development of students through

extra-curricular, cocurricular and field-based activities. The objective of student-centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Sheikh ul Aalm Memorial Degree College has installed latest ICT tools to tide over the monotony of the conventional teaching-learning process and to make learning more interesting, engrossing and student-friendly. Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online are integrated with the teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computers/laptops/tablet systems are used in the classrooms. YouTube, emails, WhatsApp groups, Telegram, Zoom and Google classrooms, WISE app are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries and share information. The academic year 2020-2021 was completely affected by the Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT-enabled tools. The use of laptops and the Internet became a common practice not only for teachers but also for students. The open educational resources such as NPTEL, YouTube videos, e- journals etc. are assessed by teachers and recommended to the students (after considering their authenticity).

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

25

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

111

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the schedule of the internal examination is decided at the beginning of the session. The teachers regularly take the unit test, which may be in the form of a written test, black-board presentation, power-point presentation, and quiz on the subject or by other methods, which the subject teacher decides. Some teachers especially in mathematics evaluate the students based on paper solving in the classrooms wherein the students solve the papers in groups and the discussion is allowed. The marks of the unit test are shown in the classrooms and also displayed on the noticeboard. The students can ask about their performance and can observe their test copies. A record of the marks obtained is written in the register. If there is any difference or discrepancy in their marks, it is immediately corrected. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the

student towards learning and attending the classes has also increased. It has created interest among the students to take active participation in various cocurricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed by the institute in terms of dealing with internal examination related grievances. The college has an examination committee, and an internal assessment committee to deal with the various issues related to the examination. Various internal examinations are being conducted throughout the different semesters like unit tests, assignments, practical examinations, project evaluations, etc. Before conducting the internal assessments, all the teachers are advised to keep a record of all the relevant documents. The concerned teachers have to necessarily deposit a copy of evaluation sheet to the coordinator examination. If any student has any query or doubt regarding his/her internal assessment, he/she has to present him or herself before the examination coordinator and the coordinator in consultation with the concerned teacher redresses the grievance. Moreover, the college also has a grievance redressal cell which the students can also approach regarding internal assessment issues.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every department frames the specific Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) after rigorous consultation with all faculty members and stakeholders. All the teachers and students are well aware of Outcome Based Education (OBE), Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). These are widely propagated and publicized through various means such as display and/or communication. The Hard Copies of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. The students are also made aware of the same through meetings and Workshops level. The importance of the learning outcomes has been communicated to the teachers at the beginning of every semester by IQAC.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://api.samdc.edu.in/uploads/2.6.1_course%20outcome_638348268719427192.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and Program Specific outcomes are evaluated by the college through two methods viz-a-viz direct and indirect methods. In direct method, the student's knowledge and skills about the program or subject are measured through direct examinations or observations against measurable course outcomes. At the end of each semester, the affiliated university conducts examinations. Based on the result published, the course outcomes are measured. Assignments are also given during the semester and the students are encouraged to refer to the textbooks and good reference books to find out the answers and understand the expected outcome of the given problem. Moreover, regular internal assessments are also conducted to ensure that students have achieved the desired level of competencies. In the indirect method, the Alumni survey is conducted to see the performance of the pass-out students. The performance of the students is seen in: The percentage of students selected for higher studies in different programs/ courses across the different reputed universities of the

country and abroad. A number of students have qualified for the different joboriented examinations conducted by state or central governments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

378

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://api.samdc.edu.in/uploads/SSS_638343977214565755.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities aimed at promoting the holistic development of students and raising awareness about social issues were conducted within the local community throughout the year. Our institution organized several programs during this period, including:

1. An outreach activity was organized on the occasion of Nasha Mukht Bharat on 14-09-2022 wherein the college students sensitized the local communities about the issues of drug abuse.

2. Door to door rally on drug deaddiction was organized on

08-12-2022.

3. Mega Swachhta Drive: The NSS wing of the college conducted a Mega Swachta Drive under Clean India Campaign 2.0 in and around college campus today on 19-10-2022. The drive was flagged off by the worthy Principal Prof. (Dr.) Mudasir Afshan. She stressed upon the need of conducting such drives on regular basis and urged upon the students to play their part in keeping their surroundings clean and free from plastics.

4. Fit India Programme: As part of the Fit India Freedom Run 3.0, the NSS wing of the college in collaboration with Department of Physical Education organised a 100 meter run for girls in the college campus today on 19-10-2022. The run was flagged off by Worthy Principal of the college, Prof. (Dr.) Mudasir Afshan. Mr Javed Ali (PTI) gave necessary instructions to the participants and made them aware of rules and regulations of the run.

5. Road safety awareness programme; A road safety awareness Programme was organized by NSS wing of the college in collaboration with Traffic wing of the Police Department District Budgam on 02-12-2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2540

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college, functioning as a higher education institution, possesses appropriate infrastructure and facilities to support the teaching and learning processes. Situated on a 3.65-hectare campus, it comprises a main building housing classrooms, laboratories, and various departments. Additionally, there is a separate classroom building with eight spacious classrooms and several departments. The library, reading room, and browsing center are accommodated in a separate building. The classrooms are capacious, with the ability to host more than 50 students simultaneously. The science departments, including Botany, Chemistry, Physics, Zoology, and Computer Application, feature well-equipped laboratories with modern apparatus and ample

space for students. The college also boasts a state-of-the-art Computer Science Lab for Computer Science Application courses, equipped with up-to-date computers and software. The library, which includes a Browsing Centre with modern machines/PCs, further exemplifies the institution's commitment to providing students with top-notch learning opportunities and overall growth.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.samdc.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution boasts an excellent physical infrastructure to support both academic and non-academic activities. It features 18 spacious classrooms, five well-equipped science labs with IT capabilities for undergraduate lab courses, and a library block housing the library, a reading hall, and a browsing center. Furthermore, the institution offers ample facilities for cultural activities, sports, indoor and outdoor games, a gymnasium, and a Yoga center. The expansive playground accommodates various outdoor games such as Football, Cricket, Badminton, Basketball, and Kho-Kho, all meticulously maintained by the Directorate of Physical Education. These outdoor activities thrive in the summer season, while indoor games like Table Tennis, carrom, chess, and similar options ensure equal gaming opportunities for students during the winter season.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

260

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a dedicated facility housing the library, reading room, and browsing center. The college library is extensive, boasting a collection of over 14,000 books, with an impressive addition of 3,200 books in the current year alone. Each subject offered by the college has been allotted a designated section in the library, featuring both textbooks and reference materials. A remarkable 85% of the books are cataloged through SOUL-2.0 software. There is a designated reading area where users can access newspapers, and a helpful staff is available to assist in locating the required titles. The library is well-organized, with books indexed, categorized by programs and subjects, and arranged alphabetically. In

addition, the library provides separate spaces for students and staff, and a nearby hall houses the browsing center, enhancing the available reading resources for all users.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NA

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.059

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>The college boasts a well-established IT infrastructure comprising Smart Classrooms, Computer Labs, a Browsing Center, Science Labs, and classrooms equipped with smartboards. The operating system is kept up-to-date, and the campus offers high-speed WiFi connectivity. These facilities undergo regular updates to align with evolving trends and accommodate the growing student population.</p> <p>In the 2022, the college uses BSNL WiFi across all of the campus, making it accessible to all students, faculty, and staff members. Additional desktops, printers, scanners, modems, and other equipment were procured based on requirements and requests in the same year.</p> <p>Currently, all classrooms, whether for academic or administrative purposes, are connected via Local Area Network (LAN). The college maintains an active and regularly updated website managed by a dedicated website administrator. This website serves as a central hub for daily updates and the dissemination of important information related to academics, examinations, and assignments, all under the approval of the Principal.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA
4.3.2 - Number of Computers	
55	

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

260

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the proper upkeep of the institution's infrastructure, several committees have been established, each with a specific focus and all operating under the direct oversight of the college principal. The college maintains a Sports Committee responsible for managing sports facilities,

working closely with the Directorate of Physical Education to organize sports events and uphold the sports infrastructure. The college also plans to sign MoUs with the local sports authorities to use the state of the art sports facilities available in the vicinity of the college. Additionally, there are distinct committees such as the Academics Monitoring Committee and the Research Committee, overseeing academic affairs and the science laboratories, respectively. The College Library Committee, headed by the college librarian, manages all aspects related to the library, from procurement of books to creating an optimal environment for students and staff to utilize library resources. Lastly, the Audit and Physical Verification Committee conducts an annual audit of all physical facilities, identifying deficiencies and weaknesses, and reporting directly to the advisory committee and the college principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

485

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

57

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

601

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

601

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

49

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College does not have a student council, however, student representatives from different semesters of the college, are selected for all college committees, NSS etc, so that students are involved in process of decision-making in the functioning of the College. Through their cooperation, support and representation in the committees and units they proactively contribute towards student's welfare and have their say on issues or decisions that directly affect them and the functioning of the College.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

29

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of the college have always played an active role in the development of the institution. Alumni are continuously in touch with the college administration. Various suggestions are received in the light of which improvements are made in teaching learning practices and staff- students support. Eminent Alumni are invited for interactive sessions, guest lectures with students, which lead to productive interaction and experience sharing. Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students. The members of the associations share their success stories in their respective fields during their interaction with the students. They also share how college has contributed in their all-round development by laying equal emphasis on academics as well as co-curricular activities and community services. Through such interactions, the association guides the students and shares valuable insights for developing professional competencies. The members of the Alumni Association visit the college, maintain their links with the students, staff and colleagues and provide academic and moral encouragement. The members encourage students to pursue higher studies. They provide academic or technical expertise and career advice with the aim to achieve transformative personal development of the students enrolled in the college.

File Description	Documents
Paste link for additional information	https://samdc.edu.in/details/alumini-meet-2023-to-be-held-on-01-june
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission and vision of the institution represent the institution's unique qualities. The College meets the students' requirements in terms of education, community, and culture. A solid and efficient governance system is in place at the college, and decision-making and execution are done in a collaborative manner. The Government of Jammu & Kashmir's Administrative Department of Higher Education develops all significant policy initiatives, including those involving admission, funding, and infrastructure, among others. However, the Principal of the College, as the Administrator of the Institution, is solely responsible for the day-to-day operations of the college, including determining its needs, conducting academic business, maintaining and improving the physical infrastructure, supervising and carrying out various academic plans, holding curricular, co-curricular, and extra-curricular events, etc. The faculty from several disciplines oversees the institution's academics and extracurricular programs. With the active participation of the departmental colleagues, all departmental issues are managed by the relevant Heads of the Department (HODs). Similarly Librarian manages library operations, the Director of Physical Education (also known as PTI) is in charge of the sports department. Additionally, the Institution is managed by a number of functional committees that are established annually at the

start of the session.

File Description	Documents
Paste link for additional information	https://samdc.edu.in/vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution favors a decentralized type of management, and in accordance with UGC standards, a significant number of committees led by diverse faculty members have been established for this reason. The college's staff council meets often to form several committees for the institution's efficient operation. Here are a few committees to highlight, along with the responsibilities they play in the college's general development: 1. College Development Committee: oversees all college development initiatives, including building projects, repairs, and renovations. 2. The admission committee develops the admission procedures at the start of each academic year. 3. Examination body: This body, which oversees all examinations and collaborates closely with the affiliated university, is in charge of administering them. A complete list of all the committees can be seen in the attached document.

File Description	Documents
Paste link for additional information	https://api.samdc.edu.in/uploads/6.2.2_638348310535760888.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution is on the right track, and the college management is working hard to improve in all areas. A strategic plan guides the execution of all developmental and academic goals at the college. To carry out a certain task, brainstorming meetings are organized, and a strategic plan is formed based on feedback and recommendations from many sources. Once the plans have been authorized by the appropriate

authorities, the committee is directed to work on the strategic plan in order to achieve its aim. The institution provides continuous assistance for the successful implementation of the strategic strategy. Usually, the college frames two types of targets:

(i) Short-term: They are planned and implemented by the institution, and they encompass both academic and infrastructure goals.

(ii) Long-term: they are planned by the institution, and then a Detailed Project Report (DPR) is developed in collaboration with specialists from various executing agencies, such as R&B, SICOP, and others. The DPR is then submitted to the Higher Education Department for review and approval.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://api.samdc.edu.in/uploads/Plan%20of%20action_638348305601008595.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is in-charge of the entire institution and serves as a DDO (Drawing Disbursing Officer) as designated by the UT Government. The key policies are developed by the government in collaboration with college principals. Employees are subject to government service rules. Furthermore, appointments are made by the government through the Public Service Commission (PSC for Gazetted positions) and the Service Selection Recruitment Board (SSRB for Non-Gazetted positions). At the Institute level, the Principal is in charge of all financial transactions and administrative procedures, as well as academics and associated responsibilities. The Principal is aided in all administrative affairs by an establishment section that reports to the Head Assistant, who serves as a direct connection between the office and the Principal. The Institution has an Accounts Section, which is led by an Accountant delegated from the UT Government's Finance Department. The Accounts Section oversees all financial transactions. The professors, who belong to

diverse fields, take care of the academics and co-curricular activities of the institution. Similarly, the sports department is led by the Director of Physical Education (also known as PTI), and the library by the librarian and supporting staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://api.samdc.edu.in/uploads/6.2.2_638348310535760888.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Employees of the institution, both teaching and non-teaching, are covered by the General Provident Fund Scheme or the New Pension Scheme. Employees are required to contribute to GPF or NPS. Employees are also insured under the State Life Insurance (SLI) Scheme. Furthermore, every one of the college's regular staff is covered by the UT government's annual Health Insurance Scheme. Employees must contribute to all of these plans, which are deducted at the source.

Furthermore, all employees have access to specific bank credit

schemes, notably for housing, vehicles, technological devices, and so on. Furthermore, female teaching and non-teaching staff are entitled to Maternity Leave under government regulations. Paternity Leave of 15 days is available to male teaching and non-teaching staff. Staff members are entitled to study leave. Facilitation for teaching staff to attend and deliver papers at conferences/ seminars/ workshops/ FDPs, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the UGC guidelines, the Annual Performance Reports (APRs) for the teachers comprehensively catches the whole gamut of activities engaged by the faculty in the Institution. It

includes all aspects of the teaching performance, such as the total number of hours spent teaching and any related activities. Additionally, the proforma calls for their engagement in a number of institutional activities, such as extracurricular, co-curricular, and curricular activities, as well as service on numerous committees. New teaching methods and innovative practices adopted by the teachers during the course of their academic transactions are to be highlighted and well supported. The teachers have to participate in the governance of the college through various committees and support themselves for just appraisal at the hands of the Principal of the college. A due note is taken of the activities related to self-enhancement regarding participation in seminars, conferences and research papers and books.

It is important to note that the promotion of teaching personnel to the next higher ranks is always contingent on receiving consistently positive performance reviews. That includes the pupils in his class achieving high grades and actively participating in pertinent academic initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A well-established procedure of yearly audits periodically examines the funds/grants that the institution receives from the government and the College Pool Fund. The institution is a component of the UT government, and the government's Accountant General (AG) office closely audits its accounts every year.

In addition to the annual audits, the UT government's FinanceDepartment has year-round access to all of the institution's financial records and can conduct its own audits as needed.

In addition, the institution's internal audit committee also performs audits on a regular basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The grants received from the UT government and the College Pool Fund are the main source of funding. All administrative and academic tasks are covered by this money. The use of these financial resources is governed by a strong and efficient mechanism. The institution has a clearly defined budgeting structure that accounts for regular costs such staff salaries and benefits, academic costs, maintenance, and costs for extra amenities like refreshments for holding various activities, commemorating significant days, etc.

Before the start of the fiscal year, the yearly budget is created in accordance with the needs, scheduled extracurricular activities, laboratory work, etc. The college's purchasing committee, which operates under the Principal's direction, uses all of the monies.

The majority of purchases are made through government marketing (GeM). The cost, quality, and specification information is used

to generate the comparison statement. Through an online system, the purchase order is placed, the bills are processed, and the money is issued. Additionally, there is a methodical structure in place for the disbursement of funds for ongoing costs like the purchase of consumables, etc. Provision is also made for emergency expenditure as per the requirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution's IQAC has made a substantial contribution to the formalization of quality control procedures and techniques.

The following are the main areas on which IQAC has concentrated to raise the level of academic excellence at the institution.

1. Holding frequent meetings with effective stakeholder participation
2. Quality initiatives through several committees at the institute level
3. Counseling/Induction seminars for incoming students at the beginning of the year
4. Coordinating social events through the institute's active NSS unit
5. Career guidance and job possibilities for graduates
6. Drug abuse prevention education program for college students

File Description	Documents
Paste link for additional information	https://api.samdc.edu.in/uploads/Plan%20of%20action_638348305601008595.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute has a very active IQAC and an institute-level academic monitoring committee, both of which are led by the institute's academic coordinators. Through these committees, all academic activities, including teaching-learning processes, and learning outcomes are monitored, and various steps are taken to raise the caliber of instruction provided in the institute.

The institute has implemented the outcome-based education system through the departmental academic coordinators and Heads of several departments at the institute level.

Few major aspects of the teaching-learning process, structure and methodologies in the institute are

1. Introduction of new skill courses as per NEP-2020.
2. Creating a Research Environment for better growth of the institution.
3. Promotion and Institutionalization of the Mentor-Mentee System.
4. Participation in flagship schemes of the union viz. Nasha Mukta Bharat Abhiyaan, Swachh Bharat Mission etc. together with traditional initiatives of bridging the gap between campus & community development through NSS, and other committees etc.
5. Infrastructural development is another aspect to which the IQAC has been paying attention.
6. Assurance of and adherence to academic calendar
7. Feedback system for evaluation of faculty and institution

facilities from students

8. Review of all the academic and administrative processes through academic and administrative audits.

File Description	Documents
Paste link for additional information	https://www.samdc.edu.in/pages/academic-calender
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has significant number of female students on its rolls, as well as in the faculty and staff. Infact the college is headed by a female principal and has had several female

heads of the institution since it's inception. The gender sensitisation cell of the college regularly conducts programmes and awareness drives to inculcate a sense of sensitiveness among the students and the staff in order to make the campus a safer place for both genders. Outdoor activities like taking out marches with banners also also conducted by the concerned cell. The college has also tightened the security grid of the institution premises by installing CCTV cameras in sensitive corners of the campus for making it more secure for the female students. The college has significant number of female students on its rolls, as well as in the faculty and staff.

File Description	Documents
Annual gender sensitization action plan	https://api.samdc.edu.in/uploads/Gender%20sinsitization%20plan_638334550573852107.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has implemented a robust and dynamic waste management system on its premises. It effectively handles both solid and liquid waste, prioritizing material recycling while

minimizing harm to the environment and soil. The college regularly inspects and maintains large pits for solid waste disposal, ensuring efficient disposal and maximum recycling of solid and biodegradable waste. Solid waste from various smaller bins and dustbins across the campus is collected and transported to the central dumping pit. Additionally, the college has an integrated underground system of canals to direct liquid waste and sewage away from the college grounds. Various college committees, including NSS volunteers, have organized cleanliness drives to instill a sense of cleanliness among students and staff. Special cleanliness campaigns have been conducted at popular tourist destinations like Yusmarg. The college makes dedicated efforts to reduce biomedical waste, especially from its Science Departments' laboratories. Careful disposal ensures minimal human exposure and maximizes natural recycling opportunities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human

C. Any 2 of the above

assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college being located in a district with lot of diversity in terms of beliefs, languages, cultures and various others aspects of life takes a keen interest in ensuring representations from all these spheres.

Cultural programmes showcasing the diverse cultural composition of the district interms of music , dances, stage performance are conducted by the Cultural wing of the College. Initiatives helpful for strengthening of inter community social fabric are also conducted on important days.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Debates, discussions and quiz competitions are a regular feature on important national days with themes of Constitutional morality and citizenship values.

Regular pledges are taken by students faculty and staff members of the college on important days and specific events like Cleanliness pledges, Corruption Free pledges, Anti Drug pledges and many more such efforts.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College routinely incorporates the organization and commemoration of significant National and International events into its activities. Comprehensive preparations are made well in advance for these occasions, involving collaborative efforts from various college committees to ensure the smooth and

successful execution of the programs. Major national events such as Independence Day, Republic Day, and Gandhi Jayanti are celebrated on a grand scale. Students are actively encouraged to participate in the diverse programs that are part of these celebrations. Moreover, the college's calendar regularly includes the recognition of other significant national and international days, such as Environmental Awareness Day and International Youth Day. Special programs designed to honor the sacrifices of often-overlooked freedom fighters have been arranged, with both students and staff actively engaging in a variety of activities as part of these commemorations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college being located in a district where a good number of students come from humble backgrounds, tries it's best to ensure that young generation desirous of seeking education but facing financial issues are given a helping hand to pursue higher education. The college faculty realising this point during the admission process, organised a special fund wherein voluntary contributions were sought for the purpose. The amount so collected was given to several students with dire financial situation to pursue their education. Tens of students, both boys and girls, after due verification process about their financial conditions, have benefitted from this valuable contribution and efforts of the college faculty.

The second best practice: College has upped the ante regarding the programmes and outdoor activities being conducted, so as to make community involvement and inculcate the sense of citizenship among the new generation . Several outdoor activities like marches, school visits, subject tours were conducted to make students feel a sense of connection between

what they study and the actual social reality.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Innovation is a vital skill for college students as it fosters creativity, problem-solving, and adaptability. It encourages students to think beyond conventional boundaries and come up with fresh ideas. Innovation enhances their learning experience, making it more engaging and relevant. It prepares them for the rapidly evolving job market, where adaptable thinking and creativity are highly valued. Moreover, innovation equips students to address real-world challenges and contribute to societal progress. By nurturing innovative thinking, colleges empower students to be future leaders and change-makers, ensuring they are well-prepared to tackle the complex issues of our ever-changing world. In this regard a separate Institutional Innovation Council was established in the college during the year 2022-23 and a number of activities related to the subject were carried out.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Many new initiatives launched in the previous year are to be taken forward both in terms of infrastructure development and on the front of increasing the quality of education in the institution. Detailed DPRs of new developmental projects like construction of new classroom building and a separate library block were submitted to the administrative department and after their approval the foundation stones for these projects have been laid down.

The college is strongly pursuing the case for getting an Indoor

stadium, Gymnasium and a girls hostelestablished within the campus for the mental and physical health of the students and staff. Under NEP many new courses have been introduced and college is bracing up for the direction and opportunities that it would open up for the students so as to showcase these for the next batches in order to attract them to study in our institution.

In addition to this, the college is working towards the preparation of SSR and other documents that need to be submitted for the 2nd second cycle of accreditation by the NAAC.